

HARWINTON PUBLIC LIBRARY

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Board of Trustees Regular Meeting - January 5, 2015

Unapproved Minutes

The meeting was called to order at 7:00 pm by Co-Chair Leslie Flowers.

Trustees Present: Dave Christensen, Leslie Flowers, Karen Kelleher, Rich Agoston, Barbara Buss, Marilyn Mitchell, Patti Sederquist, Art Potwin. Also present was Library Director Stasia Motuzick.

Public Input: Also attending the meeting was Jamie Cartwright, interested in joining the Board; Amanda St. Pierre, Civics student & her supporter.

Secretary's Report: Change to prior minutes - "grand" should be "grant" in the computers paragraph and Art Potwin was misnamed under Trustees Present. Motion to accept minutes with the above changes made by M. Mitchell, second by B.Buss, approved.

Treasurer's Report: Didn't take in as much money from the car wash as last year, but there are funds which the Treasurer hasn't been notified about yet. Income is up overall. There was a higher copier expense. The drum had to be replaced which brought the cost higher. Motion to accept Treasurer's report made by B.Buss, second by K. Kelleher, approved. S. Motuzick mentioned wanting to increase the computer supporter's pay. His current pay rate is below average.

Librarian's Report: Highlights of the report include: We need to get our budget in to the town by Jan. 31. The remaining \$1,384 of the architect's fee needs to be paid. Motion to pay the architect's bill was made by D. Christensen, second by M. Mitchell, approved. We need to talk to the town regarding finances and the renovation. A building committee is needed. Several programs were well attended including a Gingerbread program, visit of a recycling robot, discussion of The Violet Season. There's a new program - The Human Library - where libraries catalog individuals that can talk to community members on a one-to-one basis. We currently have Carol Bauby helping individuals with Ancestry.com which is an example of this. BetterWorldBooks is a way to sell books which the Friends cannot use, and discount books. There was discussion and the Board agreed to have the library try this company. The money received will go to the library. Computer issues were discussed. New computers will be purchased with grant money. Dell support runs out on Feb 28, 2015. They could extend the support for \$2,988 for two years which would include parts. Compatible computers could support the computers for \$2,600/year which wouldn't include parts. Motion to extend Dell support for two years for \$2,988 made by D. Christensen, second by R. Agoston, approved. There is no firewall in place - just a firewall in

the router. This would cost \$697 for 3 years. Motion to purchase this made by B. Buss, second by R. Agoston, approved.

Committee Reports:

- **Art:** New show up. Paintings by the Juried show winner. The next show will be student artists.
- **Budget:** M. Mitchell and D. Christensen will meet to discuss.
- **Computers:** Previously discussed.
- **Fundraising:** Discussed having a golf tournament to raise money. L. Flowers will call Fairview Farms to discuss. Also on Super Saturday there will be people at the complex and it would be a good time to have a fundraiser. Discussed a silent auction. Our members need to meet at another time to decide what to do.
- **Investments:** This Thursday is the meeting between Torrington Savings Bank and Janet Rousseau, and investments will be finalized.
- **Property and Building:** Need to go to the Finance Board. We need a plan. Several people were named that could be potential building committee members. L. Flowers will come up with a date to meet and start a plan.
- **Governance:** Jamie Cartwright is interested in joining the Board. Motion to have her join made by L. Flowers, second by A. Potwin, approved. She will fill L. Cianciolo's term. Discussed committees and who is on them. This is the result:
 - Art - L. Flowers, B. Buss
 - Budget - M. Mitchell, D. Christensen
 - Computers - R. Agoston, D. Christensen, J. Cartwright
 - Fundraising - L. Flowers, P. Sederquist, K. Kelleher, A. Potwin
 - Investments - R. Agoston
 - Property & Building - L. Flowers, B. Buss
 - Governance - D. Christensen, J. Cartwright
 - Correspondence - L. Flowers
- **Correspondence:** None.

Other Business: None.

Motion to adjourn was made at 8:12 by K. Kelleher, second by D. Christensen, approved.

Respectfully submitted,

Karen Kelleher, Secretary

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ON 01/07/2015 AT 1:30 PM
ATTEST NANCY E. ELDRIDGE TOWN CLERK