

HARWINTON PUBLIC LIBRARY

<http://www.harwintonpl.org>

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Board of Trustees Regular Meeting – Monday, January 4, 2016

Unapproved Minutes

The meeting was called to order at 7:00 pm by Co-Chair Karen Kelleher.

Trustees Present: Karen Kelleher, Leslie Flowers, Patti Sederquist, Barbara Buss, Art Potwin, Rich Agoston, Dave Christensen, Mac Beatty, and Jamie O'Meara were present. Also present was Library Director, Alice Freiler.

Public Input: Debby Janssens attended the meeting.

Secretary's Report: Motion to accept the minutes from the December meeting as written made by B. Buss, seconded by D. Christensen. Approved.

Treasurer's Report: A motion to accept the Treasurer's Report was made by K. Kelleher, seconded by A. Potwin. Approved.

Librarian's Report: Alice reports the annual appeal saw an influx of donations at the end of the year. She is spending the money earmarked for materials and programming. The library is planning programs for adults and young adults, possibly including a financial literacy program for high school students. The wireless adapter for the copier/printer has been installed. The donated laptop has been loaded with SmartBoard software and is working great. Two laptops will be purchased to use for tax preparation and can also be used by patrons in the library. The C-Car deliveries will be transitioning back to management by the state and should be working more efficiently soon. The grand-funded program scheduled for December 29 will be rescheduled due to inclement weather. Alice and Mary are working on a grant to purchase a second A.W.E. computer station with flexible furniture to ease access for children with disabilities. Alice will be attending a grant writing workshop later this month. Alice has been in touch with the USDA to find out more information about their loan program for community facilities. More information is needed. Better World Books' bin to collect used books will not provide the best solution to recycling used books at the library. Alice will continue looking. A motion to accept the Librarian's Report was made by B. Buss, seconded by A. Potwin. Approved.

Committee Reports:

- **Art:** The next display will feature quilters.

- **Budget:** The committee will schedule a meeting to begin work on the new budget.
- **Computers:** none
- **Fundraising:** coming soon
- **Property and Building:** The town meeting to request funds from the town surplus for the design and construction plans for the expansion project is scheduled for January 26th at 7:00 pm. An informational presentation at the library is scheduled for Saturday, January 23rd at 10:30 am.
- **Governance:** Three terms are ending this year. Nominations and voting will take place at the annual meeting.
- **Correspondence:** none

Other Business: none

Motion to adjourn was made by B. Buss, seconded by A. Potwin. Approved at 7:32 pm.

Respectfully submitted,
Jamie O'Meara, Secretary

RECEIVED FOR RECORD AT HARWINTON CT
ON 01/05/16 AT 1:30PM
ATTEST NANCY E. ELDRIDGE TOWN CLERK