

# HARWINTON PUBLIC LIBRARY

## Minutes of the Library Board of Directors Meeting Monday, October 4, 2021

The meeting was called to order at 7:05 pm by Art. Members attending were Leslie, Carol, Betsy, Art, Jamie, Patti and Paul Edwards. Also in attendance was Library Director Alice Freiler.

Public input: None.

### Secretary's report:

Motion by Art to accept the Secretary's report; unanimous.

### Treasurer's report:

No Treasurer's report.

### Director's report:

- Budget is in good shape. Professional Development funds will be spent in May at the CLAC Conference.
- A motion was made by Betsy to approve the Holiday Closings Calendar for 2022; unanimous. Note that the decision was made to be closed for the entire Christmas weekend.
- The new AV system, allowing for a combination in person/virtual meeting, may be up and running by November. Until we are able to make that enhancement, we'll continue virtual via WebEx.
- Feedback has been received from other libraries regarding the use of vinyl flooring. A visit to two of these libraries is expected to take place in the near future. No further updates have been received from the Town Hall regarding the bidding process or flooring options.
- Programming: A survey has been sent to our patrons in the monthly newsletter to obtain suggestions as to how they'd like to see programming evolve given the current environment.
- Holidays: We have been informed that the town will hold the Night of Lights event again this year, in lieu of Hometown Holidays. This event will take place on Saturday, December 4<sup>th</sup>. The library would like to participate and the Friends have offered to co-sponsor our participation. "The Grinch and the Who's" is a theme that has been proposed. Volunteers will be needed. Art, Leslie, and Paul have offered their assistance.
- The Friends are holding the final book sale of the season on October 16<sup>th</sup>, from 10:00 to 2:00.

### Committee reports:

- Art:
  - March/April is open, all other timeframes are scheduled with artists
- Finance: Budget proposals are due January 21<sup>st</sup>. We'll meet in November to discuss budget. We need to first determine how we're going to proceed with TLC.
- Computer/Technology: N/A
- Fundraising: Donations from our annual appeal are still trickling in. \$13,622 is the total to date.
- Building / Property: The furnace is currently working. Alice's understanding is that a replacement has been discussed in the past.
- Governance: Motion by Leslie to appoint Paul Edwards to complete Malcomb's term on the Harwinton Public Library Board.
- Investments: no report
- Correspondence: no report
- Strategic planning:
- Other business:

Motion by Art at 7:39 to adjourn; unanimous.

Next meeting: Monday, 11/1/2021 at 7:00 pm

Respectfully submitted,

Patricia Sederquist

