

HARWINTON PUBLIC LIBRARY  
Minutes of the Board of Directors Meeting  
Monday, February 6, 2023, 7:00pm



The meeting was called to order at 7:03pm by Leslie. Members attending were Art, Betsy, Carol, Debbie, Jamie, Leslie, Naomi, and Patti. Also in attendance was Library Director Alice Freiler.

Secretary's Report: Motion to accept the Secretary's Report by Debbie; seconded by Art. All in favor.

Treasurer's Report: Motion to accept the January Treasurer's Report by Art; seconded by Betsy. All in favor.

Director's Report:

Board of Trustees:

Our cursive writing series was very well received and well-attended. Nice job Leslie!

Grants and Donations:

We're seeking a grant source to begin replacing A.W.E. children's computers, which are over 10 years old and well out of warranty.

Alice is working with Dave Bousquet to explore an AARP grant focused on walkability and community access. As recommended in the town's 2020 Plan of Conservation and Development, we are interested in installing sidewalks in front of the library and town hall.

Other News:

The problems we were experiencing with the A/V system have been resolved. PC Wizard diagnosed the problem and replaced the USB cable. The cost of the replacement cable and installation was \$201.55, paid from the Annual Fund designated for the Building.

We have hired Molly Butcher as our student intern. Her first day was Saturday, February 4.

The Connecticut Library Association's Annual Conference is scheduled for May 1 & 2 in Mystic, CT. Our \$300 professional budget will be used to send two staff members to attend the conference.

In January, only 4 adult books on CD circulated. Although this format remains popular for children, it may be time to consider phasing it out for the adult collection.

AARP Tax Prep sessions begin this week.

The Library will be creating an Instagram account to reach a wider, younger audience. Turnout for our recent programs have been excellent. We are looking into more programs for teens.

*Library Friends:*

The Library Friends have purchased several hundred dollars' worth of signs and shelf markers for our children's non-fiction section.

The Friends have given us a \$350 grant to purchase new YA books and are open to purchasing some soft furniture to help delineate a teen space within the library.

Motion to accept the Director's Report by Carol; seconded by Naomi. All in favor.

*Committee Reports:*

*Art* —The Hearthside Quilters are currently on display. In March and April we will have works from artist Nancy Roman on display. We will also have a Beatrix Potter collection in our display cases.

*Budget—*

*Computers—* Our two new PCs were delivered and installed on January 30<sup>th</sup>.

*Fundraising* —The updated total for the 2022 Annual Appeal is \$16,066.71. For the month of February, our Library is the beneficiary of Big Y's Community Bag program.

*Governance —*

*Property & Building* — The switch from Berkshire to Soundworks & Security has gone seamlessly. We are looking into installing panic buttons.

Board went into Executive Session at 7:32 pm. Board came out of executive session at 7:40 pm.

Motion to adjourn at 7:41pm by Leslie; seconded by Debbie. All in Favor.

Respectfully submitted,

Patricia Sederquist, Secretary