

HARWINTON PUBLIC LIBRARY

Minutes of the Board of Directors Meeting

Monday, May 1, 2023, 7:00pm

The meeting was called to order at 7:06pm by Leslie. Members attending were Art, Betsy, Debbie, Jamie, Leslie, Paul and Patti. Also in attendance was Library Director Alice Freiler.

Secretary's Report: Motion to accept the Secretary's Report by Jamie; seconded by Paul. All in favor.

Treasurer's Report: Motion to accept the January Treasurer's Report by Jamie; seconded by Naomi. All in favor.

Director's Report:

Board of Trustees:

Motion to spend \$100 from the 2022 Annual Appeal for renewal of membership in the Association of Connecticut Library Boards (ACBL) made by Leslie; seconded by Debbie. All in favor.

Motion by Leslie to spend \$7,500 from the 2022 Annual Appeal toward the cost of replacing the oldest A.W.E. children's computer (about 12 years old), Hoopla borrowing in 2023/24, and upgrading furniture once color scheme is determined; seconded by Betsy. All in favor.

Alice encourages all board members and their guests to represent the Library by marching in the Harwinton's Memorial Day Parade on May 29th.

Grants and Donations:

A grant application has been submitted to Civic Family Services for \$400 to add new puzzles, board games, and more Sprout Early Learning backpacks to the children's circulating collection.

Alice will be attending another Construction Grant Information Session on May 24th.

Other News:

Miss Molly will begin visiting the Litchfield Learning Center twice a month in May to conduct outreach Story Times with preschoolers. The Library will be hosting weekly visits from the youngest of Harwinton's Summer Day Camp, as well as biweekly visits from older attendees.

The subscription to the Hartford Courant has been cancelled since March due to the price hike. Only one patron expressed comment regarding the cancellation, and it was positive in nature.

Motion to accept the Director's Report by Jamie; seconded by Debbie. All in favor.

Committee Reports:

Art — No sales, but great feedback on Nancy Roman's art show. Jennifer Corey is presenting currently.

Budget— Alice emailed the Town Treasurer in April requesting account balances for our meeting. We haven't received a response to date.

Computers— Art, Leslie and Alice met with the First Selectman regarding the two PCs requested in the Library's budget. It was determined that the money should come from the salary budget surplus and applied toward the purchase of the computers. Going forward we were asked to work with PC Wizard to coordinate a computer replacement schedule.

Fundraising — Alice urges the Board to discuss draft language for our 2024 Annual Appeal letter, which will go out in June.

Governance — Everett Lyons, Nancy Shanley's husband, has expressed interest in joining the Board.

Property & Building — The problems with the Library's phones and doors have been resolved.

The grandfather clock has been relocated, clearing space in the main library for more seating. The Library is interested in a high-top table with charging ports and café seating, which the Friends have offered to purchase.

Clancy Moving has provided two updated quotes for moving the contents of the Library, for all-at-once and in stages. Wildman Flooring is dropping off some carpet and flooring samples and providing an estimate on May 1st. A Building Committee meeting was proposed to be scheduled for May 31st at 4:00pm to discuss the progress.

Motion to adjourn at 7:43pm by Leslie; seconded by Naomi. All in Favor.

Respectfully submitted,

Patricia Sederquist, Secretary

