

**Minutes of the Library Board of Directors Meeting  
Monday, Sept. 11, 2023**

The meeting was called to order at 7:05pm by Art. Members attending were Art, Debbie, Jamie, Carol, Leslie, Everett, Paul, Naomi. Also in attendance was Library Director Alice Freiler

**Secretary's Report:** Motion to accept the Secretary's Report, unanimous

**Treasurer's Report:** Motion made to accept Report by Everett, seconded by Jamie. Unanimous.

**Public Input:** None

**Director's Report:**

- Alice will attend a webinar on intellectual freedom-Board members are welcome to attend. Alice will share the link.
- We received a grant of 1,000. from Thomason Savings Bank, which will be used toward Hoopla, which costs 400./month.
- Alice, Leslie and Paul met with First Selectman on 8/24, regarding Library renovations. We decided against submitting State Library Construction Grant at this time.
- Scholastic Teachables is up for renewal on 11/14, for \$606. It averages 34 sessions/month. It can be purchased with Annual Appeal funds. Motion to approve purchase made by Leslie, Naomi seconded, unanimous
- Library's Amazon was converted to a business account, with CLC terms applied. Library has already saved \$50. with discounts and free shipping.
- Molly was invited to HCS for Open House. She will have a table for information and also to begin advertising for an intern. Interns can be as young as 14 and live in Harwinton or

surrounding area.

Motion to approve Director's Report made by Leslie, seconded by Carol. Unanimous

### **Committee Reports:**

- Art - Ann Conway had a very successful show, selling over \$1000. Margaret Schuster's show is up now and she has already sold a piece. Her reception is Sept. 20, from 5-7. Please stop by if you can to support our artist
- Budget – CD's are coming due in Oct. and we would like to shift them to STFF account
- Computers – No report
- Fundraising – we have raised just under \$13,000. from Appeal. Funds will support some updates to Library.
- Property and Building – Building inspector said that our bathrooms are not ADA compliant but are grandfathered in. We still want to find a way to meet needs of all patrons. We can add automatic door to community room. Alice requested another outlet for computers in teen area. Friends are purchasing cafe tables and chairs for teens. Tables will have charging stations. Alice looked into mobile shelving, but it will limit height and space available, limiting collection size and row space. The shelving representative said that he could offer a better price and time frame for dismantling shelving in preparation for new flooring. Board has decided that it's time to begin some Library updates for community room. Alice will get floor, paint and chair samples for us to decide upon. She will use CLC approved vendors-anything over \$5000. will require going to bid. Painting and flooring will come from Municipal

Funds. Chairs (50) will come from Annual Appeal funds.  
Motion made by Leslie, seconded by Paul, unanimous

- Governance – No Report
- Policy-We will meet on Sept. 20 at 3:30 to discuss collection management policy, to brought to Oct. meeting for Board approval. All Board members are welcome to attend. We can then go to Margaret Schuster Reception.

The meeting was adjourned at 7:50pm. Motion made by Everett,  
seconded by Debbie, unanimous  
Next Meeting: Monday, October 2, 7:00pm.

Respectfully submitted,

Leslie Flowers