

**HARWINTON PUBLIC LIBRARY**  
**Minutes of the Library Board of Directors Meeting**  
**Monday, Oct. 2, 2023**

The meeting was called to order at 7:05 by Art. Members attending were Art, Debbie, Leslie, Jamie, Everett. Also in attendance was Library Director Alice Freiler

**Secretary's Report:**

Amend 9/11 Art Committee report to Ann Conboy. Motion to accept by Everett, seconded by Leslie. Unanimous

**Treasurer's Report:** Tabled to next meeting

**Public Input:** None

**Director's Report:**

Budget is on track.

Board reviewed holiday closings (Library will follow Town closings) and meeting schedule for 2024

Debbie will contact town treasurer, to move CD's into two STFF accounts. Thomaston Savings Foundation Grant for \$1,000. was deposited into Town acct. We want these deposits to show up in Library reports, as well. Grant will pay for Aug. Hoopla bill.

Alice attended Hometown Holiday meeting on 9/20. Library will have extended hours and crafts for children.

Library Friends will hold their Oct, 21st book sale from 10-2

Motion to approve Director's Report made by Leslie, seconded by Art. Unanimous

**Committee Reports:**

- Art -plans for **Small Works Exhibition, on 11/3, 6-8pm** are well under way. John Deeb will supply Small ensemble.

Artists can now register online. Request of board at reception and we would appreciate your bringing an appetizer if you can. In addition, Leslie requested 200. for food and drinks. We will also make a monetary donation to LSM music program as we have in the past. Leslie made motion, seconded by Jamie, unanimous.

Thanks to those who attended Margaret Schuster's reception.

- Budget –no further report
- Computers – No report
- Fundraising –Thank you letters have been sent out - we have raised \$13,178. from Appeal. Funds will support some updates to Library.
- Property and Building –Each town department is required to send rep to safety meeting. Lydia will serve as rep. We will have ramps completed before cold weather. A security camera is to be installed at Library. Leslie will contact Mike Criss to find out when this should be completed. Rug will be cleaned prior to Small Works Exhibition. Custodian requested site visit and quote from town's vendor, regarding automatic door for community room and addition of new outlet in YA area.
- Governance – No Report
- Policy-We reviewed new lending and management policies, that were addressed in Policy meeting. Motion to accept collection management policy, reconsideration and withdrawal, materials challenge procedure (to be done through a special meeting, going into executive session) by Leslie, seconded by Everett. Unanimous
- Correspondence-Leslie will send Betsy Booth a letter of thanks and gift for serving on our Board.
- Strategic Planning-no report
- Concerns-no report

The meeting was adjourned at 7:50pm. Motion made by Leslie,  
seconded by Everett, unanimous  
Next Meeting: Monday, Nov. 6, 7:00pm.

Respectfully submitted,

Leslie Flowers

