

HARWINTON PUBLIC LIBRARY

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Board of Trustees Special Meeting - February 3, 2015

Unapproved Minutes

The meeting was called to order at 7:05 pm by Co-Chair Dave Christensen.

Trustees Present: Dave Christensen, Leslie Flowers, Rich Agoston, Barbara Buss, Marilyn Mitchell, Patti Sederquist, Art Potwin, Jamie Cartwright. Also present was Library Director Stasia Motuzick.

Public Input: none

Secretary's Report: Change "motion to purchase firewall" in January's Librarian's report, to "discussion to postpone purchase of firewall". Motion to accept minutes with the above changes made by R. Agoston, second by L. Flowers, approved.

Treasurer's Report: Income over the past year has increased as has Library expenses, due to computers and architect fees. Overall, funds are up by 8023.20 from this point last year. Motion to accept Treasurer's report made by B.Buss, second by P. Sederquist, approved.

Librarian's Report: Highlights of the report include:

Dave, Marilyn and Stasia worked on the budget, based on existing budget with no consideration of capital budget. It was agreed upon to renew the membership to the Association of Con. Library Boards. Lydia has started with BetterWorldBooks.com to see if we can raise funds from books that the Friends cannot use. Lorraine Boylan expressed interest in helping.

We received the annual State grant for 1158. It will help cover 2 year Dell Support through TLC along with two other State grants that are being written. Mary is writing an LSTA grant for a second Awe computer. We have also turned in our paperwork for the Violet Season Conn. Humanities Grant. Dean from Compatible Computers has assisted us with some computer problems (cables). The Awe computer that we have was not working properly and was returned. The screen was damaged in transit and will cost 405. to repair. The company stated that it was not sufficiently packed, which caused the damage. Due to its popularity, we have no choice other than to pay the fee. We are still considering the purchase of a firewall for 697./3 years. The cost of server support by Compatible Computers is 1300./yr. which we feel is a fair price. Dean is responsive to Library needs.

The Friends have been asked to designate Green Acres as a Literary Landmark because it is the home of author Lois Lenski. They have not yet made a decision. They also purchased a new camera.

Motion to repair Awe computer screen was made by B. Buss, second by R. Agoston, approved.

Motion to accept the Librarian's report made by M. Mitchell, second by L. Flowers, approved.

Committee Reports:

- **Art:** Paintings by the Juried show winner. The next show will be student artists.
- **Budget:** Budget was developed, based upon current budget, without consideration of increases for capital expenses (architect fees, building needs). Request for increased funds for books, e-book and audio book. Request was also made for an increase of hourly wage from 14.85 to 30.00, an appropriate wage for the work. It would cost 6000. annually to contract this work out. Motion made to accept the budget as presented by L. Flowers, second by B. Buss, approved.
- **Computers:** Previously discussed.
- **Fundraising:** Committee plans to meet within the month.
- **Investments:** Committee will be meeting with Mike Criss to discuss investments.
- **Property and Building:** No new business.
- **Governance:** Jamie Cartwright is officially on our Board.
- **Correspondence:** None.

Other Business: None.

Motion to adjourn was made at 8:05 by L. Flowers, second by P. Sederquist, approved.

Respectfully submitted,
Leslie Flowers, Co-chair

RECEIVED FOR RECORD AT HARWINTON CT
ON *2-6-2015* AT *9:30 AM*
ATTEST NANCY E. ELDRIDGE TOWN CLERK