

**HARWINTON PUBLIC LIBRARY**

**Minutes of the Special Library Board of Directors Meeting  
Monday, June 8, 2020**

The meeting was called to order at 7:08 pm by Leslie. Members attending were Leslie, Betsy, Art, Naomi, Carol, and Mac. Also in attendance was Library Director Alice Freiler.

Public input: None.

Motion by Leslie to accept Carol to replace Rich; unanimous

**Secretary's report:**

Motion by Leslie to accept the Secretary's report; unanimous.

**Treasurer's report:**

Motion by Carol to accept the Treasurer's report; unanimous.

**Director's report:**

- On track with the budget; we are close on salaries.
- A lot of books are on order and in the pipeline
- Town is requesting that employee evaluations be completed by 6-30-2020
- Automatic door to be completed by the end of July
- Alice has submitted requests for 4 PCs at the request of the first selectman
- Have quotes on 48" and 36" computer tables.
- Motion by Leslie to buy 36" wide computer tables at a cost not to exceed \$9000 overall; unanimous.
- Cost to do a mailer to hit every house in Harwinton with these details is \$676:
  - Open for curbside
  - New planned schedule
  - How to get a library card
  - Still having a summer reading program
- Motion by Leslie to do a mailer as outlined above, not to exceed \$700; unanimous.
- Beginning interlibrary loans again.
- Planning story walks
- 43 withdrawals from the seed library this year; this is a record
- Board meeting next 3 months are:
  - July special meeting on 6-29-2020
  - 8-3-2020
  - 9-14-2020
- Motion by Leslie to accept the Director's Report as presented; unanimous.

**Committee reports:**

- Art: no report
- Finance: no report
- Computer/Technology: no report
- Fundraising: no report
- Building / Property: no report
- Governance: no report
- Investments: no report
- Correspondence: no report
- Strategic planning:
- Other business:

Motion by Leslie at 8:00 to adjourn; unanimous.

Next meeting: Monday, 6-29-2020 at 7:00 pm

Respectfully submitted,

Malcolm Beatty

RECEIVED FOR RECORD AT HARWINTON CT  
ON 6-10-20 AT 10:15am  
ATTEST TOWN CLERK *Janet Byer*