

HARWINTON PUBLIC LIBRARY

<http://www.harwintonpl.org>

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Board of Trustees Special Meeting – Wednesday, April 6, 2016

Unapproved Minutes

The meeting was called to order at 7:00 pm by Leslie Flowers.

Trustees Present: Leslie Flowers, Barbara Buss, Art Potwin, Rich Agoston, Mac Beatty, and Debby Janssens were present. Also present was Library Director, Alice Freiler.

Public Input: None

Secretary's Report: Motion to accept the minutes from the March meeting as written made by R. Agoston, seconded by A. Potwin. Approved.

Treasurer's Report: Money from the Annual Fund is being used for eBooks and summer reading. A motion to accept the Treasurer's Report was made by B. Buss. Approved.

Librarian's Report: Highlights include:

- MARC records uploaded to the FindIT server
- There has been some improvement in delivery of books by C-car. It still takes up to 2-3 weeks to retrieve a book
- Civic Family Services grant is being used for the annual subscription to 'Artist Works for Libraries'
- Connecticut State Grant – 0187 this year has been applied to Ancestry.com
- Mike Cris wants to hook the library up to the town generator
- The library needs to appear in front of the Zoning Commission to discuss the addition plans
- There is a quote from TLC for a \$9000 server. The old server is beyond its life and will no longer be supported by TLC. We have 2 options:
 1. Remote hosting of the card catalog – more expensive
 2. Local hosting of the card catalog – lower cost and we keep control of our recordsThe server cost has been discussed at the Town Hall but not formally submitted Motion by Barbara to authorize the expenditure of \$9000 for a server, approved.
- Tax prep project went well.

AARP has set a goal of 100 tax preparations at our facility for 2017.
- Library Plant Book and Bake Sale is scheduled for 5-21-2016

Committee Reports:

- **Art:** no report

- **Budget:** no report
- **Computers:** no report
- **Fundraising:**
 - Discussed various options including sponsor a square foot of the library TEE SHIRTS
 - Steep grant – we have been turned down for the Steep grant, but it has been discussed with Mike and he might be able to salvage it.
 - Motion to accept the Fundraising report by A. Potwin. Approved.
- **Property and Building:** none
- **Governance:** no report
- **Correspondence:** no report

Other Business:

Motion to adjourn was made by B. Buss. Approved.

Respectfully submitted,
 Jamie O'Meara, Secretary

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 ON 04/13/16 AT 8:30 AM
 ATTEST NANCY E. ELDRIDGE TOWN CLERK