

## HARWINTON PUBLIC LIBRARY

### Minutes of the Board of Directors Special Meeting

Monday, August 14, 2023, 7:00pm

The meeting was called to order at 7:11pm by Art. Members attending were Art, Carol, Debbie, Jamie, Leslie, Carol and Patti. Also in attendance was Library Director Alice Freiler and Everett Lyons, prospective board member.

Secretary's Report: Motion to accept the May 2023 Secretary's Report by Debbie; seconded by Carol. All in favor.

#### Director's Report:

##### *Board of Trustees:*

Betsy officially stepped down from board membership. She submitted a letter dated 8/7/23 to the Town Clerk and us.

Motion to appoint Everett Lyons for the remainder of Betsy Booth's term by Art; seconded by Leslie. All in favor.

The draft of the 2023 Annual Appeal thank you letter was reviewed and met with everyone's approval.

We missed the maturity date for our CD's back in April due to staffing changes at Town Hall. Now that the CDs have rolled over, the new maturity date is October 29<sup>th</sup>.

CT Library Consortium has a supplies contract with Amazon. We can enroll in Amazon Business Prime through CLC and save money with free shipping.

##### *Grants and Donations:*

We're waiting for a decision on the Thomaston grant that is in process.

The State Library Construction Grant application must be submitted by August 31<sup>st</sup>. Alice is recommending not to apply for this grant after learning more details from the information session. Our library does not meet ADA Code without automatic doors exiting the Community Room. Among other concerns, we can't use LOCIP or STEAP funds as matching funds.

##### *Other News:*

To accommodate the rising attendance numbers, Mrs. Molly added a third weekly Story Time, on Monday afternoons.

Motion to accept the Director's Report by Leslie; seconded by Carol. All in favor.

Committee Reports:

*Art* — Margaret Schuster is the next featured artist. Her Artist Reception is on September 20<sup>th</sup>. The date of Friday, November 3rd has been selected for our annual Small Works Show Opening Reception. John Deeb has agreed to provide musical entertainment for the event.

*Budget*—

*Computers*—

*Fundraising* — Leslie suggested hosting a tag sale where we rent out spaces to interested parties.

*Governance* — The CT State Library has reinstated funding for State Aid Grants to public libraries. In order to be eligible, libraries must submit updated Collection Development and Request for Reconsideration policies. Our policies will need to be reviewed and updated.

*Property & Building* — Fallen acorns on library walkways have been potentially problematic in recent years. A battery powered leaf blower has been purchased to keep the paths clear.

Motion to adjourn at 7:58pm by Art; seconded by Leslie. All in Favor.

Respectfully submitted,

Patricia Sederquist, Secretary