

Historic District &
Historic Properties Commission
Minutes of Tuesday, February 21, 2017

Present: Peter Brazaitis IV, Joann Hohensee, Greg Marshall, Carole Romano

Absent: Power Boothe, Bree Gurin

Quorum established. Meeting opened at 7:05 pm by Chairman Carole Romano.

1. APPROVAL OF MINUTES. The last meeting was held on September 20, 2016. The Commission did not meet in October 2016, November 2016, December 2016 or January 2017. September's minutes were reviewed, Motion to approve minutes was made by Peter Brazaitis and seconded by Greg Marshall. All in favor.

Regarding Item 2 Solar Discussion in the September minutes. The task of photographing district homes in the winter months without foliage present was discussed. The application form for a Certificate of Appropriateness does not specify this. Current wording on the application states that "the application be accompanied by photographs of the present structure." New wording would specify that the application be accompanied by "photographs of the present structure as visible from the public thoroughfare with foliage present, and without foliage present if applicable." A motion to amend application form as detailed in the minutes of September 20, 2016 was made by Greg Marshall, seconded by Joann Hohensee. All in favor. Carole Romano will contact former Commission member Roger Plaskett, who has made the form available on the harwintonhistory.com website, and ask him to update the form with the new wording. Copies will then go to the Town Clerk, Land Use, Zoning and other town commissions.

2. SIGN REPORT. The district sign located near the Recreation Area was damaged this winter. Greg has taken it down for repairs. Post appears to be fine. The sign on South Road is the last wooden sign and is in poor shape but the post is ok. Carole is storing an extra sign at her home but it needs lettering applied. Our goal will be to have these signs repaired and in place by May 1st if possible.

3 REVIEW OF BY-LAWS. Members discussed areas of the by-laws we would like to have addressed and updated. Work on these revisions will continue at the March meeting.

With no further business to discuss, the meeting was adjourned at 8:05 pm. The next regular meeting is scheduled for Tuesday, March 21, 2017 at 7:00 pm.

Respectfully submitted,

Joann Hohensee, Secretary

RECEIVED FOR RECORD AT HARWINTON CT
ON 02/24/17 AT 8:30AM
ATTEST NANCY E. ELDRIDGE TOWN CLERK