

**Historic District & Historic Properties Commission  
Minutes of Meeting  
Tuesday, February 20, 2018 – 7:00 PM**

Present: Bree Gurin, Joann Hohensee, Greg Marshall, Carole Romano

Absent: Power Boothe, Peter Brazaitis IV

Also present: Mr. Michael Simon, 6 Village Lane, and Mr. Justin Giampaolo, Contractor, Burlington Construction

With a quorum established the meeting was opened at 7:01 PM by Chairman Carole Romano

1. PUBLIC HEARING FOR MR. MICHAEL SIMON, 6 VILLAGE LANE, for a 1500 square foot addition, with interior renovation, new windows, siding, and porch additions. The legal ad, which appeared in the Monday, February 12, 2018 edition of the Republican-American was read. Six certified/return receipt letters were sent to homeowners in the district within 200 feet. Mr. Simon, the homeowner, and Mr. Giampaolo, the contractor were present. No written communications regarding this project were received and no member of the public was present.

Samples of the vinyl siding, and an informational packet on the windows and doors were included for review, as were blueprints and photographs. The new architect-designed details will give this basic 1960s ranch a colonial revival appearance in keeping with other homes in the district. Plans include a third garage bay. Roofing materials will be either gray or black architectural grade asphalt shingles. Some copper accents will be spaced along the roof edge to break up the solid color of the roof. The addition will raise the height of the structure giving it a new roof line, thus dormers will be added. Windows and doors will be wood with the dormer windows being two over two and the street level windows being three over three. The base of the porch columns will feature stone accents. Vinyl siding that mimics the appearance of wood will be used.

With no further questions, Chairman Romano called for a motion to vote on the project. Motion was made by Bree Gurin, seconded by Greg Marshall to accept the plan as submitted. All members present voted in favor and Certificate of Appropriateness # 89 was issued to Mr. Simon.

2. 2018-19 BUDGET REQUEST – The HDC budget request was submitted on time to the Board of Finance. This year's request included:

SCHOOL / EDUCATION	\$100.00
LEGAL EXPENSES (legal ads, certified letters)	\$375.00
SUPPLIES	\$150.00
PUBLICATIONS	\$75.00
SIGNS	\$600.00
TOTAL BUDGET REQUEST	\$1,300.00

Motion to approve budget request for 2018-2019 made by Greg Marshall, seconded by Bree Gurin. All in favor.

3. SIGNS - The district sign located near the Conservation area at Routes 4 and 118 appears to have been damaged by passing snow plows. Greg Marshall will evaluate the extent of the damage and take the sign down if necessary. Peter Brazaitis IV is researching sign vendors. Our goal is to have all signs up and in good repair by May 1<sup>st</sup>.

4. NEW BUSINESS – The Commission's subscription to the CT Trust for Historic Preservation is up for renewal at the non-profit/municipal level of \$75. Motion to approve renewal for another year made by Greg Marshall, seconded by Joann Hohensee. All in favor. Paperwork will be submitted to bookkeeper.

With no further business, the meeting was adjourned at 7:40 PM. The next regular scheduled meeting will be held on Tuesday, March 20, 2018 at 7:00 PM.

Respectfully submitted,

Joann Hohensee, Secretary, HD&HPC

RECEIVED FOR RECORD AT HARWINTON CT  
ON 02/21/18 AT 11:27 AM  
ATTEST NANCY E. ELDRIDGE TOWN CLERK