

**LEGAL NOTICE
TOWN OF HARWINTON**

**SUMMARY OF ORDINANCES
ADOPTED AT ANNUAL BUDGET MEETING**

Notice is hereby given pursuant to C.G.S. §7-157(b) that at the Annual Budget Meeting, held May 16, 2023, the following ordinances were adopted:

1. An Ordinance Changing the Position of Town Clerk from Elected to Appointed

This ordinance amends Section 2 of Ordinance No. 107 and provides for the appointment of the Town Clerk by the Board of Selectmen starting with the four-year term commencing January 6, 2026. The Town Clerk shall no longer be an elected position and shall not appear on the ballot for the regular municipal election on November 4, 2025, or at subsequent municipal elections. The newly Board of Selectmen, at its first regular meeting held 14 days after the November 4, 2025, municipal election shall, by majority vote, appoint the Town Clerk for a four-year term commencing January 6, 2026, and every four years thereafter and until a successor has been duly appointed and has qualified. Vacancy of the Town Clerk shall be filled by majority vote of the Board of Selectmen for the remainder of the term.

The appointed Town Clerk need not be an elector of the Town of Harwinton. The appointed Town Clerk shall be a United States citizen, eighteen years of age or older, and a full-time resident of the State of Connecticut. The Town Clerk shall not hold any other municipal office in the Town of Harwinton.

The Town Clerk shall be certified by the State of Connecticut to perform all duties of the Town Clerk within four years of the date of appointment and shall remain certified during the term in office. Failure to become certified within four years of appointment may be cause for removal from office. The Board of Selectmen may extend the certification period for just cause.

The appointed Town Clerk shall have the same duties as an elected Town Clerk and shall have the authority to appoint one or more Assistant Town Clerk(s) within the limits of available appropriations. The Assistant Town Clerk shall have the authority to perform all the duties of the Town Clerk as provided by law. The Assistant Town Clerk shall serve a term of office concurrent with the Town Clerk. Any vacancy of the Assistant Town Clerk shall be filled by the Town Clerk for the remainder of the term.

The office of Town Clerk shall include the office of Registrar of Vital Statistics, and the office of Assistant Town Clerk shall include the office of Assistant Registrar of Vital Statistics as authorized and referenced in the Connecticut General Statutes and regulations.

2. An Ordinance Changing the Position of Town Treasurer from Elected to Appointed

This Ordinance amends Section 3 of Ordinance No. 107 and provides for the appointment of the Town Treasurer by the Board of Selectmen starting with the four-year term commencing November 18, 2025. The Town Treasurer shall no longer be an elected position and shall not appear on the ballot for the municipal election to be held November 4, 2025, or at subsequent municipal elections. The newly elected Board of Selectmen, at its first regular meeting held 14 days after the November 4, 2025, municipal election shall appoint the Town Treasurer for a term of four years commencing on 14 days following the municipal election and ending four years thereafter and until a successor has been duly appointed and has qualified. Vacancy of the Town Treasurer shall be filled by a majority vote of the Board of Selectmen for the remainder of the term.

The appointed Town Treasurer need not be an elector of the Town of Harwinton. The appointed Town Treasurer shall be a United States citizen, eighteen years of age or older, and a full-time resident of the State of Connecticut. The Town Treasurer shall post a bond as required by the Connecticut General Statutes. The Town Treasurer shall not hold any other municipal office in the Town of Harwinton.

The appointed Town Treasurer shall have the same duties as an elected Town Treasurer. The appointed Treasurer shall appoint a Deputy Treasurer, who shall post bond, and have the authority, in the absence or disability of the Town Treasurer, to perform all duties of the Town Treasurer. The Deputy Treasurer shall serve a term of office concurrent with that of the Treasurer. Any vacancy of the Deputy Treasurer shall be filled by the Treasurer for the remainder of the term.

These ordinances shall take effect fifteen (15) days after publication of this legal notice.

This document is prepared for the benefit of the public, solely for purposes of information, summarization, and explanation. This document does not represent the intent of the legislative body of the Town of Harwinton for any purpose.

The full text of each ordinance is available for public inspection online at <https://www.harwinton.us/home/pages/town-ordinances>, and by appointment in the Harwinton Town Clerk's Office, 100 Bentley Drive, Harwinton, CT 06791. A copy will be mailed at no charge on request.

TOWN OF HARWINTON

Nancy E. Eldridge, Town Clerk