

Harwinton Housing Authority
Wintergreen Senior Housing Minutes
November 21, 2011

Present: Jean Johnson, Dale Adkins, Ann Bott, William Gangloff & Barbara Zimmerman.
Member Dale Adkins opened the meeting.

The meeting opened by Dale Adkins, at 9:35 a.m.

The minutes of the last meeting were read and a motion was made by Ann Bott and second by William Gangloff. All in favor.

The treasurer reported that there is now \$7415.55 in the treasury.

Ann Bott made a motion to approve a Christmas Bonus for the Superintendent of \$150.00. A second was made by William Gangloff and all in favor.

Ann Bott told the Board that she has a potential recruit to serve on the Board. This person is Susan Lapenta of Harwinton. A letter will be sent by Dale Adkins to ask the Town of Harwinton to appoint Ms. Lapenta to the Board. An invitation to ask Ms. Lapenta to attend the December meeting will be done by Dale Adkins and he will also forward the Director's responsibilities to her.

It was noted that the old TV tower has been removed.

The Administrator reported that the storm and screen windows are on order and should be install soon after Thanksgiving. The new doors will be installed in the spring when the weather is more favorable.

The Administrator reported that the residents made good use of the Community Room during the recent power outage. A discussion was held in regard to the need of having residents comply with evacuation requests during situations with no power. Due to potential liability, it is the responsibility of the Board and Management to enforce this. Also, the Administrator reported that a review of the Snow Removal Policy was done with all the residents and suggestions and ideas were taken. |

The next meeting will be held on December 19, 2011 at 9:30 am.

A motion was made to adjourn the meeting by Jean Johnson, with a second by William Gangloff. The meeting adjourned at 10:05.

ANNUAL MEETING
November 21, 2011

Present: Jean Johnson, Dale Adkins, Ann Bott, William Gangloff & Barbara Zimmerman.
Member Dale Adkins opened the meeting.

The annual meeting was opened at 10:10 by Dale Adkins.

A motion was made by Ann Bott to accept the following slate of officers.

Chairman	Dale Adkins
Vice Chairman	Dave Eylers
Secretary	Jean Johnson
Treasurer	William Gangloff

Jean Johnson seconded the motion with all in favor.

A thank you letter and appreciation was given to Ann Bott for her years of service as a member and Chair of the Harwinton Housing Authority Board of Directors, as this was her last month of her term. She will be sorely missed.

A motion was made by William Gangloff to adjourn the annual meeting. Ann Bott seconded the motion. All in favor.

Meeting adjourned at 10:20 am.

Respectfully submitted,

Jean Johnson
Secretary

RECEIVED FOR RECORD AT HARWINTON, CT
ON *11-21-11* AT *11:59 AM*
ATTEST: PATRICIA K. WILLIAMSEN, TOWN CLERK