

The meeting of the Harwinton Housing Authority was called to order by chairman, David Eylers at 10:05 on June 18, 2014. Those present were Larry Adkins, David Eylers, Bill Gangloff, Deborah Maccalous and Rosemary Borger, Senior Regional Manager.

PROPERTY MANAGER'S REPORT was presented by Rosemary Borger. She explained that Sarah Rudzavice is scheduled to provide site coverage for Wjintergreen Mondays from 8 :30-4:30 and Thursdays from 8:30-1:00. Rosemary will be provideing remaining hours, which will be posted.

Jeep Ruot is retiring. David Garrison will be taking this position of Superintendent at Wintergreen. David Eylers will write a letter of appreciation to Jeep.

Currently Wintergreen is fully occupied. The updating of the waitlist will begin soon.

Most estimates to have a capital needs assessment completed to identify long-term capital needs are in. One more estimate is expected. Then they will be presented to the Board for review prior to submitting them to USDA.

Units #1 and #17 were inspected concerning possible mold issues. It was found that #17 had no mold; #1 test was positive. It will be remediated.

Rosemary will be working with Dave Garrison in inspecting the grounds to identify any specific areas with drainage issues and then obtaining appropriate contractor for any necessary repairs.

Bill Gangloff made a motion to accept PROPERTY MANAGER'S REPORT as printed. It was seconded, voted on and passed.

MINUTES of the May 21 and April 23 meetings were presented. Bill Gangloff made a motion to accept each report as printed. It was seconded, voted and passed.

TREASURER'S REPORT was presented by Bill Gangloff. Deborah Maccalous made a motion to accept it as printed. It was seconded, voted on and passed.

OLD BUSINESS: We were reminded that an evergreen tree was to be planted on the grounds of Wintergreen in memory of Elizabeth Cooling and Polly Doremus. It was decided that it was too late to plant one this year. Further plans will be tabled until the spring of 2015.

NEW BUSINESS: The Harwinton Historical Society has been donating \$190 per month to store items in Skinner House. It was suggested that the Board should be thinking about how these funds would be used.

ADJOURNMENT: Motion to adjourn at 10:35 was made by Larry Adkins. It was seconded voted on and passed.

The next scheduled meeting is September 17.

*Deborah Maccalous, Clerk*