

Harwinton Housing Authority
Wintergreen Senior Housing Minutes
December 19, 2011

Present: Jean Johnson, Dale Adkins, Susan LaPenta & David Eylers. Member Dale Adkins opened the meeting.

The meeting opened by Dale Adkins, at 9:40 a.m.

The minutes of the last meeting were read and a motion was made by Dale Adkins and second by David Ehlers. All in favor.

The treasurer report which was called in stated that there is now \$7265.55 in the treasury after a Christmas Bonus for the Superintendent of \$150.00 was deducted.

New member, Susan Lapenta of Harwinton was introduced to the Board. A brief explanation of Board duties were given by Dale Adkins.

The report from the Administrator was read by Dale Adkins, as the Administrator was absent due to a conflicting appointment at her other site. The Administrator reported that the storm and screen windows have been installed.

The next meeting will be held in January and Board members will be notified by Dale Adkins of the actual date.

A motion was made to adjourn the meeting by Jean Johnson, with a second by Dale Adkins. The meeting adjourned at 10:35.

Respectfully submitted,

Jean Johnson
Secretary

RECEIVED FOR RECORD AT HARWINTON, CT
ON 12-29-11 AT 3:35 PM
ATTEST: PATRICIA K. WILLIAMSEN, TOWN CLERK