

HARWINTON HOUSING AUTHORITY REGULAR MEETING--APRIL 20, 2016

ATTENDEES: Larry Adkins, Lynne Bobroske, David Eylers, Bill Gangloff, Mary Heltke, Deborah Maccalous, Sharlize McDuffie

CALL TO ORDER: At 10:00 AM by Chairman, David Eylers. Sharlize McDuffie, the new Administrator for Wintergreen Senior Housing, was introduced.

ADMINISTRATOR'S REPORT: Mary Heltke distributed a printed copy, which was studied and discussed. Simplex Grinnell will work on replacing Control Panel.

A request was made for a quarterly report of revenue from laundry. A raise of fee for dryer use from \$1.00 to \$1.25 was suggested. Mary Heltke will contact USDA for approval.

Bill Gangloff made a motion to accept Administrator's Report as printed. Motion was seconded, voted on and passed unanimously.

SECRETARY'S REPORT: A printed copy of the Minutes of the Regular Meeting on March 16, 2016, was presented and studied. Bill Gangloff made a motion to accept the report as printed. It was seconded, voted on and passed unanimously.

TREASURER'S REPORT: Balance as of 3/15/16 was \$12,289.60. On 3/18/16 an Over Counter Check of \$719.10 was withdrawn (for payment of dryer). A deposit of \$190.00 was made on 4/18/16. Balance as of 4/18/16 was \$11,760.50. Deborah Maccalous made a motion to accept the Treasurer's Report. Motion was seconded, voted on and passed unanimously.

OLD BUSINESS: A five foot Christmas tree will be purchased and a hole dug for its planting in the near future.

Question was asked--when was the original request made for Capital Improvement Needs Assessment? Mary Heltke reported it was the end of August or beginning of September.

Residents with pets should be reminded of lawn fertilization.

A concern about the poor timing of snow removal was reported by Larry Adkins for the residents. It will be investigated.

ADJOURNMENT: At 10:58 Larry Adkins made a motion to adjourn. It was seconded, voted on and passed unanimously. Next scheduled meeting will be May 18, 2016.

Deborah Maccalous, Secretary

RECEIVED FOR RECORD AT HARWINTON CT  
ON 04/25/16 AT 8:30 AM  
ATTEST NANCY E. ELDRIDGE TOWN CLERK