

**HARWINTON HOUSING AUTHORITY-REGULAR MEETING-  
WEDNESDAY-DECEMBER 21, 2016**

**ATTENDEES:** Larry Adkins, Lynne Bobroske, Harry Buck, David Eylers, William Gangloff, Mary Heltke and Sharlise McDuffie.

**CALL TO ORDER:** At 10:05am by Chairman, David Eylers.

**ADMINISTRATOR'S REPORT:** A printed copy was presented and studied. Mary Heltke read the Administrator's report starting with the financials, the budget and open invoices. The replacement reserves request and the MPR loan was discussed. The apartment inspections for the MPR improvements will be on Tuesday, January 17, 2017, each apartment will be evaluated as to what improvements can be made with the funding allowed.

Recently, the management company and the Wintergreen residents are beginning monthly meetings with an open discussion and the next meeting is tentatively scheduled for Tuesday, January 10, 2017 and will continue to be held monthly.

Lynne Bobroske made a motion to accept the Administrator's report, motion was seconded, voted on and passed unanimously.

**SECRETARY'S REPORT:** A printed copy of the Minutes of the Regular Meeting and the Annual Meeting on November 16, 2016 was presented and studied. William Gangloff made a motion to accept the Minutes as printed. Motion was seconded, voted on and passed unanimously.

**TREASURER'S REPORT:** Balance as of 12/13/16 was \$13,280.50. Lynne Bobroske made a motion to accept the Treasurer's Report. Motion was seconded by Harry Buck, voted on and passed unanimously.

**OLD BUSINESS:** Discussion of the fall cleanup and snow removal. NW Lawn Care, LLC was awarded the contract for another year to do the snow removal in the winter season, but due to unforeseen issues the contract will now be completed by Hilltop Services of Harwinton. A monthly payment schedule has been arrangement. A request from the Town of Harwinton for the amount of \$6,600.00 in grant funds for the year of 2017 was presented to the Town Hall by Harry Buck. Notification will be in the month of March, if approved.

**NEW BUSINESS:** Discussion of an application for the calendar year of 2017 from the Thomaston Savings Bank grant. The submission date is May 1<sup>st</sup> to June 30<sup>th</sup> and the notification if awarded would be on the first Tuesday in October. William Gangloff mentioned that the grant money can be used to repair and/or replace the drainage around the present trash container area. All members thought that this was a terrific idea, and the need for contractors bidding should start soon to determine how much this project would cost.

**ADJOURNMENT:** At 11:15 Harry Buck made a motion to adjourn. It was seconded, voted on and passed unanimously. Next scheduled meeting will be on January 18, 2017.

Respectfully submitted, Lynne Bobroske

RECEIVED FOR RECORD AT HARWINTON CT  
ON 12/29/16 AT 8:30 AM  
ATTEST NANCY E. ELDRIDGE TOWN CLERK