

ATTENDEES: Lynne Bobroske, Harry Buck, David Eylers, William Gangloff and Sharlise McDuffie. Absent: Larry Adkins

CALL TO ORDER: At 10:00am by Chairman, David Eylers.

ADMINISTRATOR'S REPORT: A printed copy was presented and studied. Sharlise McDuffie read the Administrator's report starting with the financials, the budget and open invoices. The replacement reserves request was discussed. Details were discussed on the recent fire alarm upgraded by Simplex Grinnell. Dave Garrison had gone through a complete inspection with Simplex Grinnell on January 5, 2017 of each apartment building. A Fire Alarm Inspection Report was submitted to Wintergreen Senior Housing for apartment's number 1 through number 20 and the outside meter rooms.

The apartment inspections for the MPR improvements will be on Friday, February 3, 2017, each apartment will be evaluated as to what improvements can be made with the funding allowed.

Recently, the management company and the Wintergreen residents are beginning monthly meetings with an open discussion and the next meeting is tentatively scheduled for Tuesday, January 24, 2017 at 10:00am in the community room and will continue to be held monthly.

Harry Buck made a motion to accept the Administrator's report, motion was seconded, voted on and passed unanimously.

SECRETARY'S REPORT: A printed copy of the Minutes of the Regular Meeting on Wednesday December 21, 2016 was presented and studied. William Gangloff made a motion to accept the Minutes as printed. Motion was seconded, voted on and passed unanimously.

TREASURER'S REPORT: Balance as of 1/11/17 was \$13,370.50. Lynne Bobroske made a motion to accept the Treasurer's Report. Motion was seconded by Harry Buck, voted on and passed unanimously.

OLD BUSINESS: Discussion of an application for the calendar year of 2017 from the Thomaston Savings Bank grant. The submission date is May 1st to June 30th and the notification if awarded would be on the first Tuesday in October. William Gangloff will pick up the application at Thomaston Savings Bank and have it available for us to fill out at next month's meeting. We discussed the purpose to the application was to submit for drainage repairs of the three catch basins located at the southern point of the complex leading to the dumpster pad area. Two local contractors will be contacted for a bid submission with the identical scope of work.

NEW BUSINESS: The chairman, David Eylers, spoke on how he would prefer to have the monthly board meeting later on in the morning from here forward. Discussion of a new time was chosen for the monthly Harwinton Housing Authority Board meetings to be held at 11:30am at the Skinner House. All members agreed to this decision and a motion was passed unanimously.

ADJOURNMENT: At 10:50 am William Gangloff made a motion to adjourn. It was seconded, voted on and passed unanimously. Next scheduled meeting will be on February 15, 2017 at 11:30am.

Respectfully submitted, Lynne Bobroske

RECEIVED FOR RECORD AT HARWINTON CT
ON 01/25/17 AT 1:08 PM
TOWN CLERK