

HARWINTON HOUSING AUTHORITY-REGULAR MEETING-
WEDNESDAY-FEBRUARY 15, 2017

ATTENDEES: Larry Adkins, Lynne Bobroske, Harry Buck, David Eylers, William Gangloff, Mary Heltke and Sharlise McDuffie.

CALL TO ORDER: At 11:30am by Chairman, David Eylers.

ADMINISTRATOR'S REPORT: A printed copy was presented and studied.

Sharlise McDuffie read the Administrator's report starting with the financials, the budget and open invoices. The replacement reserves was discussed and which subcontractors where paid to decrease the reserves in the amount of \$9,282.07.

The apartment inspections for the MPR improvements was held on Friday, February 3, 2017, each apartment was evaluated as to what improvements can be made with the funding allowed. A written detailed description will be typed up and prepared for next month's meeting for discussion on how to proceed with the allotted funds.

Recently, the management company and the Wintergreen residents held a meeting on Tuesday, January 24, 2017 at 10:00am in the community room and it was well attended. Another meeting will be scheduled after the written review of each apartment is discussed at a regular board meeting. It was mentioned that all the tenants of Wintergreen are very happy with the services that Hilltop Equipment has done this winter season for the snow removal of the walkways and parking lot area's.

Lynne Bobroske made a motion to accept the Administrator's report, motion was seconded, voted on and passed unanimously.

SECRETARY'S REPORT: A printed copy of the Minutes of the Regular Meeting on Wednesday, January 18, 2017 was presented and studied. Harry Buck made a motion to accept the Minutes as printed. Motion was seconded, voted on and passed unanimously.

TREASURER'S REPORT: Balance as of 2/22/17 was \$13,560.50. Lynne Bobroske made a motion to accept the Treasurer's Report. Motion was seconded by Larry Adkins, voted on and passed unanimously.

OLD BUSINESS: Discussion of an application for the calendar year of 2017 from the Thomaston Savings Bank grant. The submission date is May 1st to June 30th and the notification if awarded would be on the first Tuesday in October. William Gangloff had mentioned that presently the application can be completed on-line or he can pick up it up directly at Thomaston Savings Bank when available in several weeks and have it available for us to fill out at next month's meeting. Bidding of the drainage work by the two subcontractors was not submitted at the time of this board meeting so discussion will be continued to next meeting when the bids will be presented to the board.

NEW BUSINESS: Larry Adkins brought up the issue of the electric heat in the apartments and how expensive it is to heat the units at Wintergreen. This is the original heating system when Wintergreen was constructed and discussion of new and improved heating systems to be considered was the split system heat pump products for heating and air conditioning of the units.

ADJOURNMENT: At 12:20 pm Harry Buck made a motion to adjourn. It was seconded, voted on and passed unanimously. Next scheduled meeting will be on March 15, 2017 at 11:30am.

Respectfully submitted, Lynne Bobroske

RECEIVED FOR RECORD AT HARWINTON CT
ON 02/23/17 AT 3:00PM
ATTEST NANCY E. ELDRIDGE TOWN CLERK