

HARWINTON HOUSING AUTHORITY-REGULAR MEETING-
WEDNESDAY-MAY 17, 2017

ATTENDEES: Larry Adkins, Lynne Bobroske, David Eylers, William Gangloff, Dave Garrison, Mary Heltke and Sharlise McDuffie. Absent: Harry Buck.

CALL TO ORDER: At 11:30am by Chairman, David Eylers.

ADMINISTRATOR'S REPORT: A printed copy was presented and studied.

Sharlise McDuffie read the Administrator's report starting with the financials, the account payables, open invoices and the replacement reserves.

Mary Heltke gave a presentation on the Notice of Occupancy Rights under the Violence Against Women Act. This documentation will be attached to each residents lease and they will need to initial this document that they did receive a copy at the signing of their annual renewal of the lease. Board approval is required to adopt the language in the attached documents for out Resident Handbook and Resident Selection Plan.

William Gangloff made a motion to accept the Notice of Occupancy Rights under the Violence Against Women Act report, motion was seconded, voted on and passed unanimously.

Sharlise McDuffie completed the Administration's report with the discussion of having NW Lawn Care be awarded the contract for the Spring, summer and fall lawn maintenance for the 2017 season.

William Gangloff made a motion to accept the Administrator's report, motion was seconded, voted on and passed unanimously.

SECRETARY'S REPORT: A printed copy of the Minutes of the Regular Meeting on Wednesday, April 19, 2017 was presented and studied.

William Gangloff made a motion to accept the Minutes. Motion was seconded, voted on and passed unanimously.

TREASURER'S REPORT: Balance as of 5/15/17 was \$13,940.50. Larry Adkins made a motion to accept the Treasurer's Report. Motion was seconded by Lynne Bobroske, voted on and passed unanimously.

OLD BUSINESS: The time table of work on the drainage area was discussed using the funds from the MPR loan now that three bids were presented. Mary Heltke will be meeting with Susan Gregware, a USDA Supervisor, next week Monday to question her on how the funds combined for site work/roadway asphalt/sealing/stripping can be used as one line item to do the necessary work at the southern end of the development on the drainage repairs and driveway asphaltting. The board would like to have a special meeting next month to have present the owner of Gilbert Construction to discuss his bidding on this project.

NEW BUSINESS: Report on the April 25, 2017 Town Meeting was discussed on the purchase of Andrew Kasznay property for the consideration of building additional senior housing in the Town of Harwinton. Chairman Eylers thanked Mary Heltke and Pam Kazlauskas on their presentation that was given at the Town Meeting.

ADJOURNMENT: At 12:25 pm William Gangloff made a motion to adjourn. It was seconded, voted on and passed unanimously. Next scheduled meeting will be on June 21, 2017 at 11:30am.

Respectfully submitted, Lynne Bobroske

RECEIVED FOR RECORD AT HARWINTON CT
ON 05/24/17 AT 2:30PM
ATTEST NANCY E. ELDRIDGE TOWN CLERK