

HARWINTON HOUSING AUTHORITY-REGULAR MEETING-
WEDNESDAY-JUNE 21, 2017

ATTENDEES: Larry Adkins, Lynne Bobroske, Harry Buck, David Eylers, William Gangloff, and Mary Heltke.

CALL TO ORDER: At 11:40am by Chairman, David Eylers.

ADMINISTRATOR'S REPORT: A printed copy was presented and studied. Mary Heltke, The Regional Manager for Elderly Housing Management read the Administrator's report starting with the financials, the account payables, and the replacement reserves. The Thomaston Savings Bank grant is currently being completed within the office of EHM and will be submitted in time for the June 30th deadline date. The grant money will be used to enhance the property of Wintergreen with new shrubbery, mulching, etc. which is currently not in the contract for lawn care of the grounds.

Mary discussed the annual audit that needs to be filed for the last fiscal year which ends on 6/30/17. The Treasurer will need to submit the deposits and bank statements while the Secretary will need to submit the minutes of the meetings.

Harry Buck made a motion to accept the Administrator's report, motion was seconded, voted on and passed unanimously.

Mary Heltke introduced the board to a new potential property administrator for Wintergreen Senior Housing which is Danielle DellaVecchia. Mrs. DellaVecchia spoke to the board on her resume which was presented to the board to read. Several board members asked questions on her past experience and the position will be filled by mid July.

SECRETARY'S REPORT: A printed copy of the Minutes of the Regular Meeting on Wednesday, May 17, 2017 was presented and studied.

William Gangloff made a motion to accept the Minutes. Motion was seconded, voted on and passed unanimously.

TREASURER'S REPORT: Balance as of 6/9/17 was \$14,320.50. Larry Adkins made a motion to accept the Treasurer's Report. Motion was seconded by Lynne Bobroske, voted on and passed unanimously.

OLD BUSINESS: The time table of work on the drainage area was discussed using the funds from the MPR loan now that three bids were presented. Mary Heltke will contact Harwinton Paving on their schedule and see where Gilbert Construction falls with scheduling. Mary did meet with Susan Gregware, a USDA Supervisor and the MPR funds can be used for other line items and the funds combined for site work/roadway asphalt/sealing/stripping can be used as one line item to do the necessary work at the southern end of the development on the drainage repairs and driveway asphaltting. The board would like to have Harwinton Paving do the work if their schedule prevails.

NEW BUSINESS: NONE

ADJOURNMENT: At 12:40 pm William Gangloff made a motion to adjourn. It was seconded, voted on and passed unanimously. Next scheduled meeting will be on September 20, 2017 at 11:30am.

Respectfully submitted, Lynne Bobroske

RECEIVED FOR RECORD AT HARWINTON CT
ON 07/03/17 AT 8:30AM
ATTEST NANCY E. ELDRIDGE TOWN CLERK