

ATTENDEES: Lynne Bobroske, Harry Buck, David Eylers, William Gangloff, Danielle DellaVecchia, and David Garrison

CALL TO ORDER: At 11:25am by Chairman, David Eylers.

ADMINISTRATOR'S REPORT: A printed copy was presented and studied. Danielle DellaVecchia, Property Administrator read the Administrator's report starting with the financials, the account payables, and the replacement reserves. David Eylers requested that a full financial report be available for next month's meeting prior to the summer recess of the Housing Authority board meeting. All the recertification's are current, and presently 43 applicants are on the waiting list.

An architect has been chosen to complete the plans of Unit #6, Paul Selnau from Farmington Connecticut and the contract has been signed with Elderly Housing Management.

Harry Buck made a motion to accept the Administrator's report, motion was seconded by William Gangloff, voted on and passed unanimously.

SECRETARY'S REPORT: A printed copy of the Minutes of the Regular Meeting on Wednesday, April 18, 2018 was presented and studied. Harry Buck made a motion to accept this notice. Motion was seconded by William Gangloff, voted on and passed unanimously.

TREASURER'S REPORT: Balance as of May 14, 2018 was \$14,627.96. Lynne Bobroske made a motion to accept the Treasurer's Report. Motion was seconded by Harry Buck, voted on and passed unanimously.

OLD BUSINESS: Danielle DellaVecchia spoke on the planting around the flag pole. The Girl Scouts will be coming next Tuesday, May 22<sup>nd</sup> to plant and decorate. The family of Mr. Lawrence Adkins was notified on the date of Thursday May 31<sup>st</sup> at 2:00 pm for the ceremony to take place and the plaque will be placed at the base of the flag pole across from the Skinner House dedicating the gardens for Private First Class Lawrence A. Adkins, a longtime resident of Wintergreen Senior Housing and was a member of the Harwinton Housing Authority, Board of Directors,

NEW BUSINESS: Danielle DellaVecchia spoke that she had met with the Boy Scouts in Harwinton and she would like to plan a clean-up garden day with each resident at Wintergreen. She will have two scouts paired up to work along with one resident on their garden area around their front and rear yard.

Danielle spoke on the Flag ceremony and invited the Historical Society member since they have their monthly meetings at the Skinner House and William Gangloff mentioned that he invited past Housing board member Deborah Maccalous.

The Skinner House main door keys have become an issue, new keys will be made for EHM staff, Housing Board members Chairman David Eylers and William Gangloff, the Historical members and others who had permission in the past will have one key to the two main doors.

Chairman Eylers spoke on the voting of Charlotte Mochak as a new board member with a term that will expire on December 2021 and now Wintergreen Senior Housing will have a full board. Charlotte Mochak did accept the offer to represent the residents of Wintergreen Senior Housing at the last board meeting, motion by Harry Buck and seconded by Lynne Bobroske and passed unanimously and the Board of Selectman had approved the appointment on May 1, 2018. Charlotte now needs to be sworn in at her earliest convenience.

ADJOURNMENT: At 12:10 pm Harry Buck made a motion to adjourn. It was seconded by David Eylers, voted on and passed unanimously. Next scheduled meeting will be on Wednesday, June 20th at 11:30am.

Respectfully submitted, Lynne Bobroske

RECEIVED FOR RECORD AT HARWINTON CT  
ON 05/21/18 AT 9:04AM  
ATTEST NANCY E. ELDRIDGE TOWN CLERK