

HARWINTON HOUSING AUTHORITY-REGULAR MEETING-
WEDNESDAY – January 16, 2019

ATTENDEES: Chairman Dale Adkins, Lynne Bobroske, Danielle DellaVecchia,, William Gangloff, Mary Heltke, Charlotte Mochak, Nancy Schnyer and Isa Kalici

CALL TO ORDER: At 11:33 am by Chairman, Dale Adkins

OLD BUSINESS: Danielle DellaVecchia handed out the proposal from Spencer Politz of Troop 55 in Harwinton Connecticut pertaining to his research into the proposed storage shed for the residents of Wintergreen. His proposal consisted of two individual pre-constructed buildings with a size of 12 feet wide by 16 feet long, and the finishing work within the buildings for individual storage units for the 20 residents and the landscaping around the exterior of the two buildings. Elderly Housing Management will come up with the total amount for this project and how much to split with the Board.

The two vacant units are still being worked on and a third unit has recently been vacated within the community. Danielle did advise the board that two units will be ready for occupancy on February 1st and the new tenants will be taking possession of Unit #20 and Unit #18.

ADMINISTRATOR'S REPORT: Danielle DellaVecchia, Property Administrator read the Administrator's report starting with the cash, account payables, and the replacement reserves. All maintenance requests and service calls have been routine maintenance. Danielle handed out a excel spread sheet with expenses used with the MPR loan and the Reserve account. The print out was discussed and explained on how each month the expenditures will be added to the excel sheet for explanation on how moneys are being used within Wintergreen. William Gangloff made a motion to accept the Administrator's report, motion was seconded by Lynne Bobroske, voted on and passed unanimously.

SECRETARY'S REPORT: A printed copy of the Minutes of the Regular Meeting on Wednesday, December 19, 2018 was presented and studied. Willam Gangloff made a motion to accept this report. Motion was seconded by Charlotte Mochak, voted on and passed unanimously.

TREASURER'S REPORT: Balance as of January 15, 2019 was \$15,917.96. Charlotte Mochak made a motion to accept the Treasurer's Report. Motion was seconded by Lynne Bobroske voted on and passed unanimously.

NEW BUSINESS: William Gangloff introduced a new member to the Board of Wintergreen Senior Housing which is Nancy Schnyer. Ms. Schnyer greeted the board and gave a background history of herself and her living and volunteering in Harwinton. The board welcomed her to the Harwinton Housing Authority Board and Wintergreen Senior Housing. Willam Gangloff made a motion to accept Nancy Schnyer as a new board member. Motion was seconded by Charlotte Mochak, voted on and passed unanimously.

ADJOURNMENT: At 12:30 pm William Gangloff made a motion to adjourn. It was seconded by Charlotte Mochak, voted on and passed unanimously. Next scheduled meeting will be on Wednesday, February 20th at 11:30am. at the Skinner House, 60 Bentley Drive, Harwinton, CT

Respectfully submitted,

Lynne Bobroske

RECEIVED FOR RECORD AT HARWINTON CT

ON 1-17-19 AT 3:00pm

ATTEST TOWN CLERK

Janet Bryan