

HARWINTON HOUSING AUTHORITY-REGULAR MEETING-
WEDNESDAY – June 18, 2019

ATTENDEES: Chairman Dale Adkins, Lynne Bobroske, William Gangloff, Mary Heltke, Charlotte Mochak and Nancy Schnyer. Absent: Danielle DellaVecchia

CALL TO ORDER: At 10:30 am by Chairman, Dale Adkins, welcoming all to our monthly meeting.

ADMINISTRATOR'S REPORT: Mary Heltke of Elderly Housing Management, Inc. read the Administrator's report starting with the cash, account payables, and the replacement reserves. At this time a request to withdraw \$5,684.25 was approved for the renovations completed on Unit #3.

All maintenance requests and service calls have been routine maintenance.

Mary spoke on the completion of new cabinets, flooring and painting for Unit #9 and a tentative move in date of July 15th. Discussed in detail is the Superintendent position that was currently vacated and applications and interviews have been in the process for this position and hopefully within the month of July it will be filled. It was mentioned by the board how important it is to the seniors of Wintergreen to have a maintenance worker who is in a permanent position for a long period of time since stability and confidence is important in one's life as we get older in age.

William Gangloff made a motion to accept the Administrator's report, motion was seconded by Charlotte Mochak, voted on and passed unanimously.

SECRETARY'S REPORT: Report was not available by Mary Heltke, who took notes from last month's meeting. Minutes will be discussed at next board meeting.

TREASURER'S REPORT: Balance as of June 18, 2019 was \$16,192.96. Charlotte Mochak made a motion to accept the Treasurer's Report. Motion was seconded by Lynne Bobroske, voted on and passed unanimously.

OLD BUSINESS: The Scout project for the proposed storage shed has been suspended, but hopefully it can be discussed at the next meeting with plans for local service organizations to take part in this project.

NEW BUSINESS: Chairman Adkins mentioned that the Audit Report was completed, signed and it is all set as of the June 2019.

ADJOURNMENT: At 10:50 pm William Gangloff made a motion to adjourn. It was seconded by Nancy Schnyer, voted on and passed unanimously. Next scheduled meeting will be on Tuesday, September 17, 2019 at 10:30am. at the Skinner House, 60 Bentley Drive, Harwinton, CT

Respectfully submitted, Lynne Bobroske

RECEIVED FOR RECORD AT HARWINTON CT

ON 6-20-19 AT 10:30am

ATTEST TOWN CLERK

Lynne Bobroske