

HARWINTON HOUSING AUTHORITY-REGULAR MEETING-
TUESDAY – October 15, 2019

ATTENDEES: Chairman Dale Adkins, Lynne Bobroske, Danielle DellaVecchia, Mary Heltke, and Charlotte Mochak. Absent: William Gangloff and Nancy Schnyer

CALL TO ORDER: At 10:30 am by Chairman, Dale Adkins, welcomed all to our monthly meeting.

ADMINISTRATOR'S REPORT: Danielle DellaVecchia, Property Administrator read the Administrator's report starting with the cash, account payables, and the replacement reserves. All maintenance requests and service calls have been routine maintenance and the community is completely occupied.

Presently, pending snow removal contract bids are being collected and waiting for East Side Electric and Harwinton Paving to schedule the street light project near the dumpster area. The Skinner House recently had an inspection by Soundworks on the alarm system and everything turned out satisfactory. Lynne Bobroske made a motion to accept the Administrator's report, motion was seconded by Charlotte Mochak, voted on and passed unanimously.

SECRETARY'S REPORT: A printed copy of the Minutes of the Regular Meeting on Tuesday, September 17, 2019 was presented and studied. Charlotte Mochak made a motion to accept this report. Motion was seconded by Dale Adkins, voted on and passed unanimously.

TREASURER'S REPORT: Lynne Bobroske read the printed copy of the bank balance report since the Mr. Gangloff was not present at this meeting. Balance as of September 5, 2019 was \$16,952.96. Lynne Bobroske made a motion to accept the Treasurer's Report. Motion was seconded by Charlotte Mochak, voted on and passed unanimously.

OLD BUSINESS: Pending quotes have been requested for the snow removal of Wintergreen. This year the lawn service and the snow removal services will be completed by two separate contractors. The removal of the window air conditioning units of the tenants will be completed this week and next for the residents to place their unit in the storage area located on the premises.

NEW BUSINESS: Chairman Adkins presented the board with a packet of information from the Connecticut Trust for Historic Preservation. He discussed that we should look into submitting an application for a grant for the Skinner House for the exterior painting, chimney repair and repointing and any other necessary work to preserve this historic building. The deadline for an application is 12/31/19, which is quickly approaching, so we will consider to send a letter of inquiry for next calendar year.

ADJOURNMENT: At 11:00 pm Charlotte Mochak made a motion to adjourn. It was seconded by Lynne Bobroske, voted on and passed unanimously. Next scheduled meeting will be on Tuesday, November 19, 2019 at 10:30am. at the Skinner House, 60 Bentley Drive, Harwinton, CT

Respectfully submitted,
Lynne Bobroske

RECEIVED FOR RECORD AT HARWINTON CT
ON 10-21-19 AT 10:50 AM
TOWN CLERK NANCY E. ELDRIDGE
Nancy E. Eldridge

Cover Sheet:

DATE: OCTOBER 19, 2019 **TIME:** 10:25 AM

TO: Nancy Eldridge **FAX:** 1-860-485-6903

TOWN OF HARWINTON, TOWN CLERK OFFICE

FROM: Lynne Bobroske **PHONE:** 860-589-3266

FAX: 860-582-4759

E-MAIL: Bobroske@sbcglobal.net

RE: Harwinton Housing Authority-

OCTOBER 2019 regular meetings minutes.

2 pages including cover