

HARWINTON HOUSING AUTHORITY-REGULAR MEETING-
TUESDAY – March 16, 2021

ATTENDEES VIA ZOOM and TELE-COMMUNICATION: Chairman Dale Adkins, Lynne Bobroske, Danielle DellaVecchia, Amanda Delmonte, and Mary Heltke. Absent William Gangloff and Charlotte Mochak.

CALL TO ORDER: At 10:30 am by Chairman, Dale Adkins, welcomed all to our monthly meeting. Today, we are welcoming in our newest member to the board, Amanda Delmonte. She is excited to be come aboard and is looking forward to serving for many years on this commission.

ADMINISTRATOR'S REPORT: Danielle DellaVecchia, Property Administrator read the Administrator's report starting with the cash, account payables, and the replacement reserves. All recertifications are current. The waiting list has been increasing in size due to the influx of rental applications that have been sent out. Danielle stated that with the volume of incoming calls, she is sending out the applications every several weeks.

The maintenance supervisor Dereck is keeping up with the repairs and the punch list is being properly completed the first time around without any call backs.

Presently, there are two donation boxes in the community room for collections, one is for the food bank and the second one is for the animal shelter in Harwinton. Lynne Bobroske made a motion to accept the Administrator's report, motion was seconded by Amanda Delmonte, voted on and passed unanimously.

SECRETARY'S REPORT: Lynne Bobroske, read the secretary report from the last meeting of Tuesday, February 16, 2021. Amanda Delmonte made a motion to accept the report, voted on and passed unanimously.

TREASURER'S REPORT: Chairman Dale Adkins read the treasurer's report and the balance as of March 16, 2021 was \$20,268.92. Lynne Bobroske made a motion to accept the Treasurer's Report. Motion was seconded by Amanda Delmonte, voted on and passed unanimously.

OLD BUSINESS: The maintenance supervisor is looking forward to the spring season and the walking of the grounds had taken place with himself and Danielle, the property administrator, to see what can be accomplished this year. With spring time around the corner, hopefully many projects can get completed. There have been several issues with outside people who come to this community to walk around the outside grounds for a daily walk and some bring their animals which Danielle feels she should speak to, advising them that this is private property.

NEW BUSINESS: The driveway asphalt area is a concern for this community, quotes will start taking place for crack sealer and line stripping of the parking lots.

Again, we like to welcome Amanda to the Harwinton Housing Authority Board.

ADJOURNMENT: At 10:57 am, Amanda Delmonte, made a motion to adjourn. It was seconded by Lynne Bobroske voted on and passed unanimously. Next scheduled meeting will be on Tuesday, April 20, 2021 at 10:30am. Via zoom or tele-communication.

Respectfully submitted,

Lynne Bobroske

RECEIVED FOR RECORD AT HARWINTON CT
ON 3-22-21 AT 4:00pm
ATTEST TOWN CLERK

James A. Bryan