

HARWINTON HOUSING AUTHORITY-REGULAR MEETING-
TUESDAY – September 21, 2021

ATTENDEES: Co-Chairperson Amanda Delmonte, Lynne Bobroske, Danielle DellaVecchia, William Gangloff, Mary Heltke and Charlotte Mochak. Absent : Dale Adkins

CALL TO ORDER: At 10:33 am by Amanda Delmonte, welcomed all to our monthly meeting.

ADMINISTRATOR’S REPORT: Danielle DellaVecchia, Property Administrator read the Administrator’s report for the months of July and August starting with the cash, account payables, and the replacement reserves. All recertifications are current. The waiting list has 61 applications presently. All the service request have been completed on a timely bases for the past two months, power washing completed on the units and the Skinner House, septic tanks cleaned, Trees and bush trimming is an ongoing project that will be done as scheduled and weather permitting.

Monthly resident’s meetings will resume on Thursday with the Property Administrator, Danielle and the Wintergreen tenants.

Presently, there are two donation boxes in the community room for collections, one is for the food bank and the second one is for the animal shelter in Harwinton. William Gangloff made a motion to accept the Administrator’s report, motion was seconded by Charlotte Mochak, voted on and passed unanimously.

SECRETARY’S REPORT: A printed copy of the Minutes of the Regular Meeting on Tuesday, June 15, 2021 was presented and studied. Charlotte Mochak made a motion to accept the Secretary’s Report. Motion was seconded by William Gangloff, voted on and passed unanimously.

TREASURER’S REPORT: William Gangloff read the report and the balance as of September 3, 2021 was \$20,298.92. Lynne Bobroske made a motion to accept the Treasurer’s Report. Motion was seconded by Amanda Delmonte, voted on and passed unanimously.

OLD BUSINESS: Daniella DellaVecchia spoke again on the purchasing of the outdoor storage sheds for the resident’s storage area verses the basement storage at the Skinner House which the residents presently use. Her thoughts were that while attending the Big E in Springfield Massachusetts next week that she can meet up with several distributors of the outdoor shed’s and get some answers as to what would be good for the Wintergreen community.

NEW BUSINESS: The Property Administrator, Danielle DellaVecchia presented the board members with three quotes for the tree cutting services needed at the Wintergreen Senior Housing complex. After a discussion among the board members, a contractor was chosen to complete the tree removal of approximately 43 to 46 tree’s, flush cut stumps and the chipping of all the tree’s which shall be completed by the end of October. William Gangloff made a motion to accept the contract of A-1 Tree Service LLC for the above contract details, motion was seconded by Charlotte Mochak, voted on and passed unanimously.

ADJOURMMENT: At 11:35 am, William Gangloff made a motion to adjourn. It was seconded by Amanda Delmonte voted on and passed unanimously. Next scheduled meeting will be on Tuesday, October 19, 2021 at 10:30am.

Respectfully submitted,

Lynne Bobroske

