

HARWINTON HOUSING AUTHORITY-REGULAR MEETING-  
TUESDAY – November 16, 2021

ATTENDEES: Lynne Bobroske, Danielle DellaVecchia, William Gangloff, Mary Heltke and Charlotte Mochak.  
Dale Adkins (Via-Telephone on speaker) and Absent: Amanda Delmonte  
Resident of Wintergreen Elderly Housing, Mr. Harry Delay and his brother Mr. Michael Delay

CALL TO ORDER: At 10:35 a.m. by Dale Adkins, welcomed all to our monthly meeting.

Chairman Adkins opened up the floor to Mr. Michael Delay who represented his brother Mr. Harry Delay, and is his brothers Power of Attorney, who resides at Unit #5 at the Wintergreen Elderly Housing complex to discuss the on-going restoration of the apartment due to water damage by the overflow of the toilet in the bathroom of his unit on October 4, 2021. Mr. Michael Delay concern was the time frame since his brother is elderly and currently living with family members in Litchfield and Harwinton. The Property Administrator, Danielle DellaVecchia spoke on the insurance claim process which on Monday, November 14, 2021 the insurance company agreed to compensate for the restoration work.. Danielle spoke on the time frame of subcontractors and this work should be completed within next seven to ten days. The discussion was over and Mr. Harry Delay and Mr. Michael Delay left the meeting.

ADMINISTRATOR'S REPORT: Danielle DellaVecchia, Property Administrator read the Administrator's report for the month of October starting with the cash, account payables, and the replacement reserves. All recertifications are current. The waiting list has 61 applications presently. All the service calls have been completed on a timely bases with 14 service request for the month. The tree's scheduled for removal has been completed and it has opened up the area of the property for additional natural light. Looks great. William Gangloff made a motion to accept the Administrator's report, motion was seconded by Charlotte Mochak, voted on and passed unanimously.

SECRETARY'S REPORT: A printed copy of the Minutes of the Regular Meeting on Tuesday, October 19, 2021 was presented and studied. William Gangloff made a motion to accept the Secretary's Report. Motion was seconded by Charlotte Mochak, voted on and passed unanimously.

TREASURER'S REPORT: William Gangloff read the report and the balance as of November 8, 2021 was \$21,673.92. William Gangloff discussed the paper statement charge of \$5.00, he will have the statement e-mailed to himself each month to eliminate this charge. Lynne Bobroske made a motion to accept the Treasurer's Report. Motion was seconded by Charlotte Mochak, voted on and passed unanimously.

OLD BUSINESS: Daniella DellaVecchia spoke on the need to gather prices for the crush stone for the outdoor storage sheds which she will get for next months meeting.

NEW BUSINESS: NONE

ADJOURNMENT: At 11:20 am, Charlotte Mochak made a motion to adjourn. It was seconded by William Gangloff voted on and passed unanimously. Next scheduled meeting will be on Tuesday, December 21, 2021 at 10:30am.

Respectfully submitted,

Lynne Bobroske

