

Harwinton Housing Authority – Regular Meeting  
Monday March 18<sup>th</sup>, 2024

**Attendees:** Dan Granda, Charlotte Mochak, Bill Gangloff, Kerri Ouellette, Sabrina Janco, Administrator Danielle DellaVecchia and our new Regional Manager Brenda Crossley.

Call to order: Dan called the meeting to order at 10:03 and Bill moved to accept.

**Administrators Report:** Danielle reported that the financials are the same as last month. Starting the prep for 24/25 budget for USDA. Town did remove the fallen trees that were damaged from the windstorm. The audit for 21/22 was completed. The board discussed having a “field day” with the cleaning of all the gardens. We are still working out what we will do with the memorial garden.

**Secretary Report:** Sabrina read the minutes of the last meeting. Kerri motioned to accept the report and Dan seconded the motion. All in favor.

**Treasure’s Report:** Refer to the balance sheet but we have \$3,594.92 in total

**Old Business:** Continued discussion of Harwinton Historical Society. Updated all members who were not present of the visit during the last meeting.

**New Business:**

Board members discussed the visit to the Harwinton Historical Society.

- Board members asked if they had insurance (the answer was no).
- Board members discussed that there was no insurance for any historical item stored upstairs.
- All board members learned that there is no written agreement and that the Harwinton Historical Society has been using the space for at least 10 years, using heat, water, parking spaces, storage space, and holding their meetings at the Skinner House.
- Board discussed that the Board Chair send the President of Harwinton Historic Society a letter/email stating our concerns and provide a pathway to having a written agreement, renters insurance, and a clause to absolve the Harwinton Housing Authority and residents of any loss, injury or damage to historical documents since there is no written agreement and no insurance by/for the Harwinton Historic Society. The letter/email would also give the Harwinton Historic Society time to vacate if they refused our terms (stipend increase, written rental agreement, and renters insurance).
- The board voted to raise their (Harwinton Historical Society) “stipend” which is currently \$190 per month. Kerri motioned to email/send a letter to the Historical Society board and Charlotte motioned to second.

The meeting adjourned at 11:07 a.m. Motioned by Sabrina and seconded by Kerri. Next meeting will be on April 15<sup>th</sup>, 2024, at 10:00 a.m.

**Motion to adjourn** by Charlotte Mochak at 10:40 and seconded by Sabrina Janco.

Respectfully Submitted by,

Sabrina Janco  
Secretary