

Harwin-ton Housing Authority
monthly meeting March 19, 2012

Present Dale Adkins, Sue LaPenta, Jean Johnson &
David Eyles.

Meeting opened at 9:35

Secretary's report read & accepted

Treasurers report: not present.

Administrators report read & accepted.

Elderly Housing Mgmt. contract up for
renewal was accepted Motion to accept
made by Jean Johnson seconded by David.

New business Jean Johnson asked to be
removed as Secretary but will remain
as member of the Board for the remainder
of her term. Susan LaPenta was
named as new Secretary.

Meeting was adjourned at 10:15

Respectfully submitted

Jean Johnson, Secretary
Jean Johnson

WINTERGREEN SENIOR HOUSING

Administrator's Report
For the Month of Feb 2011
Prepared by Barbara Zimmerman, Administrator
March 19, 2012

FINANCIAL REPORTS:

Monthly Summary

Copies of the February financials are attached for your review.

ANTICIPATED PROJECTS:

- Front door replacement on all units.

REGULATORY

I am starting to prepare the 2012-13 budget and am requesting the Board to give me any suggestions/ needs they feel should be considered for repairs in the upcoming fiscal year.

VACANCY

Unit #7 has been painted and I anticipate a move in for mid-April.

OTHER

Elderly Housing Management, my employer, has asked me to present the renewal for our services which, if accepted, will continue with me as the Administrator. The current contract expires on June 30, 2012. There are no changes in fees, which at this time is \$61.00 per unit per month. This fee is regulated & approved by USDA. I hope you choose to continue with our company.

Respectfully submitted,

Barbara Zimmerman, Administrator

RECEIVED FOR RECORD AT HARWINTON, CT
ON 3-20-12 AT 10:01 AM
ATTEST: PATRICIA K. WILLIAMSEN, TOWN CLERK