

HARWINTON HOUSING AUTHORITY-REGULAR MEETING
TUESDAY - May 23rd, 2023

ATTENDEES: Dan Granda, Mary Heltke, Danielle Della Vecchia, William Gangloff, Charlotte Mochak, Terry Ferrotti and Sabrina Janco

CALL TO ORDER: Meeting was called to order at 10:35 by Dan Granda. Charlotte motioned to begin meeting and Sabrina Janco 2nd the motion.

ADMINISTRATORS REPORT: Danielle Della Vecchia, Property Administrator went over the fiscal report. The two units that are currently vacant and awaiting new tenants are a total of \$2,434. As reported, the sheds and cribs are 60% complete. The deck will be removed from the unit that is in disrepair in June. On May 11th there was a residents meeting. It was encouraged by Danielle that perhaps we do a meet & greet of the board members and residents. We can get a feel for their thoughts or any issues that they would like to bring to our attention. We agreed that it sounded like a good idea. We now have a new fire alarm company. Fire Control will be taking the place of Johnson Controls. Frontier has been down for 3 weeks, due to this, Danielle has had to work off site.

SECRETARYS REPORT: Dan motioned to approve minutes from April and Charlotte seconded the motion.

TREASURERS REPORT: Bill Gangloff reported that that there is currently \$2,000.92 in the account. \$190 came from the Historical Society. Charlotte motioned to accept as read and Dan seconded.

OLD BUSINESS: No old business to discuss

NEW BUSINESS: Terry Ferrotti (Fire Marshal) came in and introduced himself to the board. He will be present for the inspection of the building and grounds on Thursday. Bill asked if there had ever been any issues. Only occasional cooking fires. A false alarm, also when there was power outage. A "fire watch" was put in place until the issue was fixed. Fire watch costs \$50 per hour. We motioned to appoint Dan Granda as Chair of the Housing Authority all were in favor. I mentioned perhaps a website for the Housing Authority as many residents may not know we exist or what we do. We should define our website that may be on the Town of Harwinton site. We also have room for 1 new member. We spoke about

maybe putting out a survey to the residents to see if they have suggestions of activities etc. We thought perhaps doing a "meet your board" macaroni & meatball night. We also spoke of checking with the school to see if there may be any of the high schoolers that may want to volunteer to help with garden beds, weeding, mulching or just visiting with them.

Bill motioned that I now am the secretary instead of acting secretary and Charlotte seconded the motion. Dan mentioned that he spoke with Mike Criss about creating more senior housing in town.

Dan thanked Danielle for handling everything with the Fire Inspections and coordinating Terry to meet with us.

ADJOURNMENT: Charlotte motioned to adjourn and Dan seconded the motion at 11:10. Next scheduled meeting will be Monday June 19th, 2023 at 10:00 a.m.

Respectfully Submitted,

Sabrina Janco

Secretary

