

Application No. \_\_\_\_\_ to the Zoning Commission of the Town of Harwinton

Application for Permit to Construct ☐ erect ☐ alter

LOCATION \_\_\_\_\_

APPLICANT \_\_\_\_\_ EMAIL ADDRESS \_\_\_\_\_

ADDRESS OF APPLICANT \_\_\_\_\_ PHONE NO. \_\_\_\_\_

TOWN MAP REFERENCE: MAP \_\_\_\_\_ BLOCK \_\_\_\_\_ LOT \_\_\_\_\_ ZONE \_\_\_\_\_ LOT ACREAGE \_\_\_\_\_

PERMIT FOR \_\_\_\_\_

TO BE BUILT BY \_\_\_\_\_ PHONE NO. \_\_\_\_\_

FOR HOUSE CONSTRUCTION: ACCESSORY APARTMENT? YES/NO

SETBACKS: FRONT \_\_\_\_\_ REAR \_\_\_\_\_ (L) SIDE \_\_\_\_\_ (R) SIDE \_\_\_\_\_ SIZE: \_\_\_\_\_ FT. X \_\_\_\_\_ FT.  
(from proposed structure to the property lines)

APPROXIMATE VALUE OF WORK TO BE DONE (FAIR MARKET VALUE OR CONSTRUCTION PRICE)

\$ \_\_\_\_\_

#### Approvals

Wetlands ☐ Driveway Permit ☐ TAHD ☐ DOT ☐ Fire Marshal ☐

Historic ☐ Lake Association ☐ WPCA ☐ Flood Plain ☐ Bristol Water ☐

All applications for Zoning Permits shall be accompanied by a plan showing actual dimensions of the lot to be built upon, the size of the structure to be erected, the location of the structure upon the lot, the dimensions of all setbacks and such other information as may be necessary in order to review the application. Structures over 200 square feet may require a site plan prepared by a registered land surveyor. Where the plan proposes substantial grading or new improvements, the plan shall be prepared, signed and sealed by a CT registered professional engineer. See Zoning Regulation 8.5.

\*The fee for a permit shall be \$5 for each \$1,000 of fair market value of permitted construction cost.

Minimum application fee: \$35.00. Maximum application fee: \$125.00. For other fees see Appendix A in Zoning Regulations.

\*\*The DEEP fee is a Land Use Fee found in Section 22a-27j of the CT General Statutes and is currently set at \$60.00. These fees are collected for the DEEP and are reported quarterly by the Town.

Applicant's signature \_\_\_\_\_

Present home address \_\_\_\_\_ Phone No. \_\_\_\_\_

This application is hereby Approved/Denied

\_\_\_\_\_  
Zoning Commission Chairman

\_\_\_\_\_  
Date

Doc: ZONING APPLICATION

Fees: Zoning Application	_____
DEEP Fee	\$60.00
Erosion Control Insp.	_____
Compliance Certificate	_____
Zoning Enforcement	_____
Permit Link Fee	\$10.00

Site Inspection Is/Is not Required:

\***Approximate Start Date** \_\_\_\_\_

Call the Enforcement Officer at 860-485-8367 to schedule inspections for soil and erosion control, setbacks and Certificates of Compliance.

\_\_\_\_\_  
Zoning Enforcement Officer Date  
Inspection Date/Certificate of Compliance

## **AFTER ZONING COMMISSION APPROVAL**

- You're application to construct has been approved by the Zoning Commission.
- You can obtain a building permit anytime within 1 year of this approval.  
If you do not obtain a building permit within the 1 year period, the Zoning Commission may renew the Zoning permit for one period not to exceed twelve months from the date of issuance when it is determined that the use, building and/or site development authorized by the Zoning permit remains the same.
- The Building Inspector requires floor plans/drawings of your proposal.
- You are required to obtain a Building Permit from the Building Inspector.
- You are required to call the Zoning Enforcement Officer at 485-8367 or email him at [zoning@harwinton.us](mailto:zoning@harwinton.us) with notification when construction of the project begins. The Zoning Enforcement Officer inspects soil and erosion control measures to see that they are properly in place as well as inspection of setbacks to property lines to make certain they are in compliance with the site plan presented.
- The Zoning Enforcement Officer also signs off on Certificates of Compliance (when required) after as-built plans are provided to the Land Use office, reviewed and a final inspection by the ZEO is done.
- The Certificate of Compliance is then forwarded to the Building Inspector for issuance of Certificate of Occupancy.