

**PLANNING COMMISSION MEETING**

**TOWN HALL 7:00 P.M.**

**WEDNESDAY, JANUARY 14, 2015**

Present: Chairman Michael Orefice, Lee Hall, Paul Roche, Alternate Roland Perreault and Land Use Coordinator Polly Redmond

Absent: Christina Emery

**1. OPEN MEETING – ESTABLISH QUORUM.**

Chairman Orefice called the meeting to order at 7:04 p.m. All members present are seated.

**2. ELECTION OF OFFICERS.**

Election of Officers took place at the previous meeting.

**3. APPROVE MINUTES OF PREVIOUS MEETINGS: 5/14/14 AND 11/12/14**

P. Roche **motioned** to approve the minutes of 11/12/14, seconded by L. Hall. Motion passed unanimously.

Minutes of 4/14/14 are tabled due to lack of a voting quorum.

**4. PICKETT BROOK, LLC – REQUEST FOR BOND REDUCTION, PHASE II, EQUESTRIAN ESTATES SUBDIVISION, PLYMOUTH ROAD.**

No one is present to represent. Town Engineer, WMC Consulting Engineers, has submitted a letter dated 1/7/15 which outlines amendments to Supreme Industries' bond reduction breakdown of 12/8/14.

Supreme Industries amended the bond reduction breakdown, dated 1/8/15, reflecting WMC's comments. A letter from Highway Supervisor John Fredsall dated 1/8/15 has been received that gives his concurrence with the revised bond reduction amount. Commissioners have some question on conflicting dollar amounts between WMC and the Highway Supervisor's letter and percentage numbers of work remaining but agree that totals are accurate. P. Roche **motioned** to approve the bond reduction according to WMC Consulting Engineers' recommendation and Highway Supervisor John Fredsall's similar recommendation leaving a bond amount of \$100,774.38 for Phase II Equestrian Estates. L. Hall seconded the motion and it passed unanimously.

**5. DISCUSSION – ZONING COMMISSION'S PROPOSAL FOR MORATORIUM ON MEDICAL MARIJUANA DISPENSARIES AND PRODUCERS.**

The Zoning Commission did not meet on January 12, 2015 therefore there is no discussion on this topic. Planning Commissioners wish to make certain Zoning Commissioners are aware of their comments made at their 11/12/14 meeting and suggest that a Zoning Commissioner attend a Planning meeting when any future discussion takes place.

**6. REVIEW 2015-2016 PLANNING COMMISSION BUDGET AND PLAN OF CONSERVATION AND DEVELOPMENT BUDGET REQUESTS.**

Commissioners agree to keep the same current Planning Commission budget figures for 2015-2016.

Commissioners will request \$1000.00 for the POCD budget due to revisions of the POCD to be completed by the year 2020. Work on those revisions will begin shortly and some work may need to be outsourced.

**7. OLD BUSINESS.**

R. Perreault brings discussion to the table concerning member attendance at meetings. P. Roche **motioned** to appoint Alternate Member Roland Perreault to Regular Member status filling the position left by Michael Letourneau that expires November 6, 2018. L. Hall seconded the motion and it passed unanimously. Mr. Perreault will send LUC Redmond a resignation letter as Alternate Member and be sworn in by the Town Clerk as a Regular Member. Three vacant Alternate Member positions now remain. P. Roche knows of someone who is willing to become an Alternate Member and will contact this person requesting attendance at the next Planning meeting.

**8. NEW BUSINESS.**

None.

**9. ANY OTHER BUSINESS.**

None.

**10. CORRESPONDENCE.**

CT Landscape magazine is received.

**11. INVOICES.**

None.

**12. ADJOURN.**

P. Roche **motioned** to adjourn the meeting at 7:37 p.m., seconded by L. Hall. Motion passed unanimously.

Respectfully submitted,

Polly Redmond  
Land Use Coordinator

RECEIVED FOR RECORD AT HARWINTON CT  
ON 1-15-2015 AT 12:45PM  
ATTEST NANCY E. ELDRIDGE TOWN CLERK