

BOARD OF SELECTMEN REGULAR MEETING
June 15, 2011

A regular meeting of the Board of Selectmen was held on Wednesday, June 15, 2011 in the Selectmen's Conference Room.

Members present: First Selectman Frank Chiaramonte, Selectman Christina Emery, and Selectman Michael Criss.

Attendees: Recreation Director Suzanne Stich, Tax Collector Mary Jane Tierney, Roger Plaskett, Bud Wilkinson, and Wesley Seixas.

Call Meeting to Order

Mr. Chiaramonte called the meeting to order at 6:04 p.m.

Minutes of the Previous Meeting

The minutes of the June 1, 2011 meeting will be reviewed at the next meeting.

Public Participation

When asked, Mr. Chiaramonte informed Mr. Seixas that a decision has yet to be made regarding the grant he spoke about at a meeting with a staff member from Congressman Murphy's office and a staff member from the DEP, and, at this time, is focusing on clearing up the issue with the grant before seeking others. Mr. Chiaramonte stated he will provide Mr. Seixas with information of exact date of meeting, names, etc. the following day and he may also review the files on the Carros property. When asked, Ms. Emery noted her husband, Jason Emery, is a volunteer member of the Harwinton Volunteer Ambulance Assoc.

New Business

Recreation Director regarding Rec Fields Schedule:

Ms. Stich reported the new playscape at the rec fields is almost complete and ready for use. During the hours of 9 a.m. to 1 p.m. for five (5) weeks beginning June 27th, Monday through Friday, the playscape will only be available to the children enrolled in the summer playground program. Ms. Stich distributed to the Selectmen a schedule and copies of various applications she receives for use of the fields. She explained the scheduling is done as fairly as possible for the teams. She noted certificates of insurance are also required. She also tries to ensure that activities on the fields are appropriate and not harmful to the fields or cause excessive wear.

Review Computer Technology Report with IT Committee members:

Mr. Chiaramonte recommended that the Board review the Technology Assessment report from PC Wiz in order to discuss it with the IT committee at a later date.

Sites for Harwinton House:

Roger Plaskett, Town Historian spoke of four (4) different sites the Historic Committee has looked at as a site for the Harwinton House. They have narrowed down the choices to two (2), one being the west end of Town Hall and the other is the east side of the Library. Mr. Plaskett requested permission to have a site evaluation done on the properties before continuing in order to determine the best placement with respect to sewer line, parking, etc. The Selectmen agreed.

Tax Collector to discuss new Tax Office Policy:

Mary Jane Tierney, Tax Collector, presented a new policy for the tax office with changes to help collect delinquencies and noted the policy is a work in progress and will change over time. The Harwinton Lake lots were discussed and Ms. Tierney stated it's too costly to put lake lots in the tax sale scheduled for September. She reported she has fifteen (15) properties for the tax sale and all title searches have been done except for one property that she expects payment for. Mr. Chiaramonte noted he will speak with the town's Assessor, Michele DaSilva about regrouping the Lake Lot Committee to set up a meeting.

Request for Refund of Property Tax:

Mr. Criss moved to approve the following tax refund: \$64.16 to Cab East LLC. Ms. Emery seconded. All were in favor.

Review Existing Job Descriptions for employees:

Mr. Chiaramonte stated the town's bookkeeper has job descriptions for employees if anyone needs to see them. Some need updating and will be reviewed at a later date.

Reverse 911 Message for Residents:

Ms. Emery stated three notices can be printed per page for insertion in the tax bills. The notices provide instructions to help residents sign up for the service. She is waiting for confirmation from the IT Committee to ensure the message on the town's web page works correctly. Ms. Tierney said she needs the notices by Monday, June 20th for insertion in the tax bills.

Blight Ordinance:

Ms. Emery moved to table the Blight Ordinance. Mr. Criss seconded. All in favor.

Unfinished Business

None

Correspondence

The Selectmen reviewed the Fire Marshal's report for May, 2011.

Adjournment

Mr. Criss moved to adjourn at 6:34 p.m. Ms. Emery seconded. All were in favor.

Minutes submitted by:

Melissa Santoro

Approved by:

Francis J. Chiaramonte, First Selectman

Christina Emery, Selectman

Michael Criss, Selectman