

BOARD OF SELECTMEN REGULAR MEETING
Tuesday November 17, 2020 7:00pm

A virtual meeting of the Board of Selectmen was held on Tuesday, November 17, 2020 via Webex.

Members present: First Selectman Michael Criss - Selectman Evan Brunetti - Selectman Paul Honig.

Call Meeting to Order

Mr. Criss called the meeting to order at 7:00pm.

Minutes of the Previous Meeting

Mr. Honig made a motion to approve the minutes from October 20th, 2020. Mr. Brunetti seconded. All in favor; Motion carries.

Appointments and Resignations – None at this time.

Public Participation – None at this time.

New Business

Request for Tax Refunds – The Tax Refunds totaled \$3,484.80. Mr. Brunetti made a motion to approve the Tax Refunds for \$3,484.80. Mr. Honig seconded. All in favor; Motion carries.

STEAP – Veterans Memorial – Mr. Criss shared that the STEAP grant was approved for the full amount of \$126,144 for the Veterans Memorial. Originally, this item was on the March 17th, 2020 Annual Town Meeting to seek approval to use LOCIP funds. Since the meeting was not held, a STEAP application was submitted for the same project and dollar amount and has been approved. Mr. Criss has been in communication with Atty. Rybak throughout this process. Discussion ensued. Mr. Brunetti made a motion to change the item number 7 on the March 17th, 2020 Annual Town Meeting to reflect the change and to state: 'As recommended by the Board of Finance, to consider and act on a proposal for renovation and improvement of the Veteran's War Memorial and to authorize the Board of Selectmen and the First Selectman to enter into contracts for design, construction and installation of said Memorial, to be paid from General Fund in an amount not to exceed \$126,144 to be reimbursed by STEAP Grand Award and \$9,200 from donations, and to authorize the Board of Selectmen to apply for additional grant money for said purpose'. Mr. Honig seconded. All in favor; Motion carries.

Affordable Housing Committee – As the town has received grant funding to create an Affordable Housing Technical Plan, an Affordable Housing Committee needs to be formed that should contain a committee that consists of Land Use commissioners from Planning, Zoning, IWWC, Conservation and possibly a member from the Economic Development Commission as well as a member from the public. Mr. Brunetti made a motion to formulate the Affordable Housing Committee. Mr. Honig seconded. All in favor; Motion carries

BOS 2021 Schedule – Mr. Criss presented the Board of Selectman schedule for the 2021 season (the 1st and 3rd Tuesdays of each month). Mr. Honig made a motion to approve the 2021 Board of Selectman Schedule. Mr. Brunetti seconded. All in favor; Motion carries.

COVID19 Update – Mr. Criss shared:

- The number of COVID-19 cases is now up to 62.
- An uptick averaging 2-3 new cases/week.
- Town Hall is appointment only or call from the entrance door.

- HYSA sent out an email stating that they were going to hold basketball evaluations and increase the number of games from eight (8) to thirty (30). Mr. Criss has not received protocols from HYSA yet. Mr. Criss reached out to the Superintendent of RSD #10 to find out if the school will be open to letting sports take place in the gymnasium. Most organizations have postponed their season to the spring. Discussion ensued.

First Selectman's Report – Mr. Criss updated:

- The handicap accessible doors have been successfully installed. New keys are being made. We are also looking into a keyless entry.
- Still working on the security camera system. We have three (3) bids to review; we are in the process of reviewing them.
- We are working on putting a permanent drop box at the entrance of town hall.
- Mr. Criss shared legal information from the Zoning Commission that is moving on a 'Cease & Desist Issues relative to Peter Hock'. The Zoning Commission is using the Cramer & Anderson law firm. Discussion ensued.

Correspondence – Fire Marshall report.

Letter from the Tax Collector showing the tax collection from July – October for 2017, 2018 and 2019. All three (3) years show a consistent collection rate. The letter also stated that 'demand notices have been sent, as required by statute, and collection enforcement measures are ongoing'.

Executive Session – Personnel/Legal – Mr. Brunetti made a motion at 7:24pm to go into Executive Session. Mr. Honig seconded. All in favor; Motion carries. Mr. Brunetti made a motion to come out of Executive Session at 7:40pm. Mr. Honig seconded. All in favor; Motion carries. No action was taken and no other motions were made.

Adjournment – Mr. Honig made a motion to adjourn at 7:41pm. Mr. Brunetti seconded. All in favor; Motion carries.

Minutes submitted by: First Selectman's Office

RECEIVED FOR RECORD AT HARWINTON CT
ON 11-23-20 AT 3:30pm
ATTEST TOWN CLERK *Janet Beyer*