

**BOARD OF SELECTMEN SPECIAL MEETING**  
**September 7, 2021 7:45pm**

A meeting of the Board of Selectmen was held on Tuesday, September 7, 2021 in the selectmen's conference room.

Members present: First Selectman Michael Criss, Selectman Evan Brunetti – Remotely, Selectman Paul Honig.

Attendees: Terri Ferrarotti – Fire Marshall

**Call to Order**

Mr. Criss called the meeting to order at 7:45 p.m.

**Minutes of the Previous Meetings**

Mr. Honig made a motion to accept the August 17<sup>th</sup> Board of Selectmen Special Meeting Minutes as written. Mr. Criss seconded. Mr. Brunetti abstained. Motion carries. Mr. Honig made a motion to accept the August 17<sup>th</sup> Special Pension Meeting Minutes as written. Mr. Criss seconded. Mr. Brunetti abstained. Motion carries.

**Public Participation** – None at this time.

**Appointments and Resignations** –

1. The Capitol Equipment Committee received resignation from James Savanella. The Public Works Director would like to appoint Mike Mastrobattisto to fill the vacancy. Mr. Honig made a motion to accept James Savanella's resignation. Mr. Brunetti seconded. All in favor; Motion carries. Mr. Honig made a motion to appoint Mike Mastrobattisto. Mr. Brunetti seconded. All in favor; Motion carries.
2. The Economic Development Committee would like to reappoint Jon Sederquist for another term as his current term is expired. Mr. Honig made to accept the appointment. Mr. Brunetti seconded. All in favor; Motion carries.
3. The Planning Committee submitted correspondence that Roland Perrault has been appointed to fill a full-term vacancy so he resigned as an alternate member. Debbie Freitas was appointed to fill the alternate seat. No action needed from the selectmen.

**New Business**

- **Request for Tax Refunds** – There are four (4) Tax Refunds totaling \$551.82. Mr. Honig made a motion to approve the Tax Refunds. Mr. Brunetti seconded. All in favor. Motion carries.
- **ARPA Feedback** – Mr. Criss presented the four (4) items that were included in the public hearing regarding the use of the ARPA funds that was held prior to the BOS meeting. The public hearing was scheduled for 7:00pm, September 7<sup>th</sup>, 2021. The items discussed are as follows:
  1. Emergency Management Communication System not to exceed \$250,000.00.
  2. SCBA Breathing Apparatuses for the HVFD not to exceed \$75,000.00.
  3. 1,000 gallon above ground gas tank with fuel management system not to exceed \$81,000.00.
  4. Town & Library engineering/consulting and design of ventilation systems not to exceed \$35,000.00.

Discussion ensued. Mr. Brunetti made a motion to approve the four (4) ARPA projects listed above and to draft a memo for the Board of Finance for approval of the above listed ARPA Projects. Mr. Honig seconded. All in favor; Motion carries.

**First Selectman's Report** –

- **Veterans War Memorial Update** – Mr. Criss shared that SLR (engineering firm) is looking for three (3) bids to do the entire project. SLR is finalizing the drawings. Discussion ensued.
- **EMS/Fire House Letters** – Mr. Criss was asked by the Board of Finance to compose a letter informing the EMS, HVFD and HWFD that they were allocated their approved annual money for the current

fiscal year and that they are to budget accordingly; no extra allocations will be awarded to them by the BOF. Each department asked to have the full amount in one lump sum check. Mr. Criss is in the process of working on that letter.

- **GIS Memo** – Mr. Criss updated the GIS Memo to the Board of Finance with the edit that the Board of Selectmen is recommending both Flow Analytics and/or Tighe & Bond using the General Fund or Revaluation Fund.

**Correspondence** – Mr. Criss read a complaint letter received regarding the use of the Harwinton Fair Grounds. The Fire Marshall, Terri Ferrarotti shared his experience with the events that have been allowed at the Harwinton Fair Grounds. Discussion ensued.

A demand letter was submitted by the Tax Collector. Mr. Criss read it to the Board.

**Executive Session – Personnel/Legal** – Mr. Brunetti made a motion to enter into Executive Session at 8:22 pm. Mr. Honig seconded. All in favor; Motion carries. Mr. Honig made a motion to exit Executive Session at 8:38 pm. Mr. Brunetti seconded. All in favor; Motion carries. Mr. Honig made a motion to expend \$600.00 to secure and execute a contract for the Whetstone property and send memo to the Board of Finance. Mr. Brunetti seconded. All in favor; Motion carries.

**Adjourn**

Mr. Honig made a motion to adjourn at 8:41 p.m. Mr. Brunetti seconded. All in favor; Motion carries.

**Submitted by:** Office of the First Selectman

