

**BOARD OF SELECTMEN REGULAR MEETING**  
**Tuesday September 17, 2019 7:00pm**

A meeting of the Board of Selectmen was held on Tuesday, September 17, 2019 in the selectmen's conference room.

Members present: First Selectman Michael Criss, Selectman Evan Brunetti, Selectman Rick Fowler.

Attendees: Gary Schaff, Dan Thurston, Paul Smith – Veteran's Memorial, Jackie Stoughton – Republican American, Sal Bonola - Resident

**Call Meeting to Order**

Mr. Criss called the meeting to order at 7:00 pm.

**Minutes of the Previous Meeting**

Mr. Brunetti made a motion to approve the minutes from the last BOS meeting. Mr. Fowler seconded. All in favor; Motion carries.

**Appointments and Resignations** – The Department of Transportation passed a requirement that the towns are responsible for aircraft registrations including forms and decals; 'Each municipality shall designate a municipal registration official who may be an official or employee of the municipality or of any airport facility, heliport or seaplane base located within the municipality, to perform the duties of registration of aircraft as set forth in sections 13b-39a to 13b-39g, inclusive, and shall furnish, in writing, the name, address and telephone number of each such official. The municipality shall immediately notify the executive director upon any changes relative to the municipal registration official'. Mr. Brunetti made a motion to appoint the Assessor as the Aircraft Registration Official. Mr. Fowler seconded. All in favor; Motion carries.

**Public Participation** – The Veteran's Memorial Committee are here to discuss the memorial.

**New Business**

**Request for Tax Refunds** – There is a total of \$4,810.44. Mr. Fowler made a motion to approve the Tax Refunds. Mr. Brunetti seconded. All in favor; Motion carries.

**Town Vehicle Use Policy** – Mr. Criss asked to have the Town Vehicle Use Policy added to the agenda. Mr. Fowler seconded. All in favor; motion carries.

Mr. Criss shared under Connecticut Statute 7-12, anytime we propose a generic municipal policy the Board of Selectmen should vote on it. The Town used to pay mileage and never had a vehicle available for town employees. Mr. Criss had a town vehicle available to him in his First Selectman benefit package and made it available for town employees to use for Town purposes. A policy has been drafted to designate what the Town vehicle is to be used for, i.e.: The vehicle can be reserved if there is a mandatory certification required offsite and made available for departments that need it as part of their

job requirements. Atty. Rybak already looked it over and felt it covered proper use of the vehicle. Mr. Brunetti made a motion to table this until the next meeting so the selectmen can read through the policy. Mr. Fowler seconded. All in favor; Motion carries.

**Veterans Memorial** – Discussion ensued about a new and updated Veterans Memorial as the existing memorial has misspellings, omissions and does not cover all the wars/conflicts. The Veterans Memorial Committee has proposed a design to the Board of Selectman that covers the time period from the Revolutionary War to the War on Terror. The current proposal is to take the current stone and bring it to the Town Hall area. The Committee would like to put the new Memorial in the current site that is consistent with the memorial services and where it is more visible. Mr. Brunetti made a motion to set the preliminaries for the public hearings and to have the town attorney review for the wording and locations. Mr. Fowler seconded. All in favor; Motion carries.

**First Selectman's Report** – Mr. Criss shared the feedback the town is receiving from the upcoming Halloween event that will be taking place at the Harwinton Fairgrounds scheduled for the end of the October. The event is not a Town run event although it is being perceived as such. The 8<sup>th</sup> Annual Trunk or Treat is still taking place at the Town Hall on Saturday, October 26<sup>th</sup> 6pm – 7:30pm.

The Town received two (2) Thomaston Savings Grants: One (1) for the Cemetery sign and one (1) for the Harwinton Holiday Celebration.

**Correspondence** – The Assessor and the Tax Collector submitted correspondence in reference to delinquent taxes and waived fees due to a system error. Mr. Brunetti made a motion to approve the recommendation by the Assessor and the Tax Collector after Atty. Rybak approves it. Mr. Fowler seconded. All in favor. Motion carries.

**Executive Session – Legal** – Mr. Brunetti made a motion to go into Executive Session at 7:27pm. Mr. Fowler seconded. All in favor; Motion carries. Mr. Brunetti retracted his motion to go into Executive Session. Mr. Fowler seconded. All in favor; Motion carries.

**Adjournment** – Mr. Brunetti made a motion to adjourn at 7:33 pm. Mr. Fowler seconded. All in favor; Motion carries.

Minutes submitted by \_\_\_\_\_  
First Selectman's Office

RECEIVED FOR RECORD AT HARWINTON CT

ON 9-20-19 AT 10:15am

ATTEST TOWN CLERK

*James J. Boyer*