

HARWINTON PUBLIC LIBRARY

Minutes of the Library Board of Directors Meeting
Monday, February 3, 2020

The meeting was called to order at 7 pm by Leslie. Members attending were Leslie, Art, Jamie, Naomi, Debbie, Patti, and Mac Beatty. Also in attendance were Library Director Alice Freiler and Carol Symonds.

Public input: None.

Secretary's report:

Correction to the minutes of 1-6-2020: the income amount from the 2019 fund raising as of 12/31/19 was \$7853.

Motion by Art to accept the Secretary's report; unanimous.

Treasurer's report:

No report.

Director's report:

- Tentative date for town meeting appears to be moving to March.
- Budget: will request funds for computers to replace the 3 oldest library PCs
- Motion by Leslie to approve the budget as presented; unanimous
- Building: the heating coils on the roof are working
- Alice is looking into chairs. Alice to send out dates that the Reps will be at the Library.
- Shelving: Alice to try find out the name of the original vendor and if they are available.
- Automatic doors: the existing frames must be replaced before automatic doors can be installed.
- Tax prep starts tomorrow.
- Library friends are looking into methods of accepting automatic payments.
- Motion by Jamie to accept report as presented; unanimous.

Motion by Leslie to nominate Mac for Secretary; unanimous

Motion by Leslie to nominate Debbie for Treasurer; unanimous

Motion by Naomi to nominate Art for another 2 years as co-chair; unanimous

Committee reports:

- Art: Leslie has set up shows for the rest of the year
- Finance: no report
- Computer/Technology: no report
- Fundraising: no report
- Building / Property: no report
- Governance: no report
- Investments: no report
- Correspondence: no report
- Strategic planning:
 - Proposal by Alice to renew the Streaming Video
 - Alice would like to renew the RBDigital service.
 - Motion by Leslie to spend up to \$2500 to sign up again for RBDigital and the Streaming Video service.
 - Alice is checking into space planning consultants and will come back to the Board with findings.
 - Discussion on the CLIK-CLIK system for signage.
 - Motion by Leslie to purchase the CLIK-CLIK system for an amount not to exceed \$350; unanimous.
 - Earth Day is 4-22-2020.
- Other business:

Motion by Leslie to adjourn at 7:53; unanimous

Next meeting: Monday, 3-2-2020 at 7:00 pm

Respectfully submitted,

Malcolm Beatty

RECEIVED FOR RECORD AT HARWINTON CT

ON 2-5-20 AT 11:05am

ATTEST TOWN CLERK

Jamie Bogan