

HARWINTON ZONING COMMISSION MEETING

MONDAY, JULY 14, 2014

TOWN HALL 7:00 P.M.

Present: Chairman Don Truskauskas, Joseph Marzullo, Anne Marie Buonocore, David Mathes, Lynne Steincamp and Land Use Coordinator Polly Redmond

Absent: Alternate Member Daniel Thurston

PLEDGE OF ALLEGIANCE

Chairman Truskauskas called the Zoning meeting to order at 7:00 p.m. with the Pledge of Allegiance and a roll call of members present.

PUBLIC HEARING - continued

1. OPEN HEARING – ESTABLISH QUORUM.

Chairman Truskauskas called the hearing to order at 7:00 p.m. All Regular Members present are seated for the public hearing.

2. BORGHESI BUILDING AND ENGINEERING – APPLICATION FOR SITE PLAN APPROVAL AND SPECIAL PERMIT/CHANGE OF USE – SCHOOL BUS PARKING ON PORTION OF PROPERTY FORMERLY OPERATED AS JOHNNYCAKE AIRPORT, 529 BURLINGTON ROAD (ROUTE 4). PROPERTY OWNED BY JOHNNYCAKE AIRPORT PROPERTY, LLC.

Chairman Truskauskas acknowledges a written request dated 7/2/14 from Borghesi Building and Engineering to automatically continue the hearing to 7/28/14 in order to obtain a traffic engineer to conduct a study of the road and driveway entrance. J. Marzullo motioned to continue the public hearing to Monday, July 28, 2014 at 7:00 p.m. in the town hall, seconded by D. Mathes. Motion passed unanimously.

REGULAR MEETING

1. OPEN MEETING – ESTABLISH QUORUM.

Chairman Truskauskas called the meeting to order at 7:01 p.m. All regular members present are seated.

2. APPROVE MINUTES OF PREVIOUS MEETING: 6/23/14

D. Mathes motioned to approve the minutes of the previous meeting with a correction to Page 5, Item 3, Line 5 to read: "... that notation be added to the site plans that states the maintenance of the buses will..." L. Steincamp seconded the motion and it passed unanimously.

3. PUBLIC COMMENT. None

4. ROBERT SANTAMARIA – APPLICATION FOR SITE PLAN APPROVAL TO CONSTRUCT A SECOND ENTRY AND THREE-CAR GARAGE TO THE NORTH SIDE OF EXISTING HOUSE, 50 CEMETERY ROAD.

No one is present to represent.

5. DISCUSSION/POSSIBLE DECISION – BORGHESI BUILDING AND ENGINEERING – APPLICATION FOR SITE PLAN APPROVAL AND SPECIAL PERMIT/CHANGE OF USE – SCHOOL BUS PARKING ON PORTION OF PROPERTY FORMERLY OPERATED AS JOHNNYCAKE AIRPORT, 529 BURLINGTON ROAD (ROUTE 4). PROPERTY OWNED BY JOHNNYCAKE AIRPORT PROPERTY, LLC.

No discussion.

6. **INFORMAL DISCUSSION – ZONING REGULATION CHANGE PROCEDURES.**

J. Marzullo reviews the Worksheet he has prepared. Commissioners make suggestions on changes and additions to the worksheet. Commissioners are asked to further review and make any recommendations they may have. Item will be discussed at the next Zoning meeting on July 28, 2014.

7. **INFORMAL DISCUSSION – ZEO POLICY AND PROCEDURES.**

J. Marzullo has revised the Policy and Procedures form as suggested by Commissioners at the last Zoning meeting. If there are no other comments or revisions, the form can be used by the ZEO at this time. J. Marzullo motioned to adopt the Zoning Enforcement Officer Worksheet and Complaint Action Procedure, seconded by D. Mathes. Motion passed 4-1 with A. Buonocore opposed to the motion.

8. **INFORMAL DISCUSSION – MEDICAL MARIJUANA REGULATIONS OR MORATORIUM.**

Further discussion will take place at the Zoning Commission's August 11, 2014 meeting. Once the Zoning Regulation Change Procedure worksheet is fine-tuned, the Commission will use that to determine the steps to be taken on implementing a regulation or a moratorium on medical marijuana production facilities and dispensaries.

9. **COMPLAINTS/ENFORCEMENT ACTIONS.**

None.

10. **ANY OTHER BUSINESS.**

None.

11. **CORRESPONDENCE.**

None.

12. **INVOICES.**

Chairman Truskauskas questions whether the ZEO's previously submitted invoice included supporting reports before being submitted for payment. LUC Redmond verifies that reports were submitted and attached to the ZEO's invoice for work performed between 2/24/14 and 6/4/14.

13. **ADJOURN.**

J. Marzullo motioned to adjourn the meeting at 8:07 p.m., seconded by D. Mathes. Motion passed unanimously.

Respectfully submitted,

RECEIVED FOR RECORD AT HARWINTON CT
ON 07/22/2014 AT 9:20 am
ATTEST NANCY E. ELDRIDGE TOWN CLERK

Polly Redmond
Land Use Coordinator